

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

April 7, 2026
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on April 7, 2026.

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director VanVleet, Director James, and Chairman Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director James motioned to approve the April 7, 2026 agenda as presented, seconded by Director Van Vleet, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 12 checks (15768 - 15779) totaling \$58,327.31, 11 online payments totaling \$31,771.48, and 18 ACH transfer payments totaling \$116,856.34, for a total of \$206,955.13. Director VanVleet made a motion to approve the February 3, 2026, regular meeting minutes and March 3, 2026 financials, as presented, seconded by Director James, motion passed.
- G. **PUBLIC COMMENT:** Nothing at this time.
- H. **OBSTRUCTIONS:** Nothing at this time.
- I. **DEVELOPMENT:**
Development Agreements / Will Serves: (*Action Item*)
Bassett Subdivision required another Will Serve because an Idaho State Code requires documentation before platting. The property was previously approved. The City of Hayden has a new policy that requires all Will Serves to be notarized and recorded. A motion was not necessary. Chairman Fleming signed the updated Will Serve, which was notarized as required.
- J. **OLD BUSINESS:**
 - 1. **HLID AIG3: (*Action Item*)**

Award Bid to Simco – The Administrator received three bids as anticipated for phase three of the Aging Infrastructure Grant (“AIG”) project. Big Sky’s bid base came in at \$127,181.00, \$229,399.00 with the alternatives, one through four, included. Buddy’s Backhoe base bid was \$152,600.00, \$255,100.00 total with alternatives. Simco’s bid was the lowest, coming in at \$123,037.30 for a base bid and \$223,474.05 with the alternatives. All three bids came in under the \$250,00.00 budgeted. There will be three phases to this stage of the project. Simco should be awarded the bid, coming in with the lowest bid. All three bids and contracts were provided for the Board. Director James made a motion to award the AIG phase three project to Simco, seconded by Director VanVleet, motion passed.

Cranston & Atlas – One part of the AIG phase three project will include a line on Cranston and Atlas. In 2015, a 10” dryline was installed that has not been used. The District would like to put in a line in front of the properties using grant money and using the dry line. Keller Associates could design plans for the Cranston portion of the AIG phase three project. The District is receiving some pushback from one of the customer that does not wish to move the line to the front of their property, so a compromise was made. The front waterline will have a tie-in to extend to the back of their lot. The District has the material to complete this portion of the project. Director VanVleet made a motion to pursue the Cranston and Atlas waterline under the aging infrastructure grant and authorized the Administrator to sign the Agreement for Professional Services with Keller Associates, seconded by Director James, motion passed.

Round-About – The City of Hayden is going out for bid for the roundabout. Their bid will include the District’s portion of the project, which is estimated to cost \$100,000.00. Once the lowest bid is awarded, the District will pay the City its portion of the cost in one lump-sum payment within 30 days. The City will pay for its portion of the waterline cost and provide the necessary backflow assembly. The City of Hayden is working with the Department of Transportation to get the project done. Director James made a motion to approve the City’s Cooperative Agreement, not to exceed the preapproved amount to be provided before signing, seconded by Director VanVleet, motion passed.

2. Looping Line Phantom: (Action Item) Buddy’s Backhoe presented their first invoice for payment. Director James made a motion to approve and pay the invoice, seconded by Director VanVleet, motion passed.

K. NEW BUSINESS:

3. Meters & Exchanges: The Administrator is recommending the District move away from Master Meters and has been exploring other options. Master Meters charged tariff fees for 12 encoders, 12 meters, and 12 connectors. The District has worked with Master Meters for many years. The District pays an annual service fee. The Administrator sought meter information from H.D. Fowler and Next Meters for potential future purchases. He considered Kamstrup and Next AMI/cellular meters. The Administrator is impressed with AMI/cellular meters. The meters would allow the District to obtain meter reads without driving by each meter. Information could be accessed through portals, and alarms could be received, including leak alerts. The District customer could access information through the

portals. The administrator is requesting that the District pursue this path and begin switching to AMI meters. This can be done in steps over the years if the District decides to go in this direction. Next meters are cellular based. It is an East Coast company that is well known there. The company is expanding to local entities. They have a contract with numerous major cell phone carriers. There is no annual cost, and they have a 20-year warranty. The meters would allow datalogs to be done in the office and provide a warning when the meter is failing. There are many advantages. The Administrator suggested the District order a couple of cases, roughly 300 meters, of the Next meters and run a pilot program. The Administrator suggests the pilot program run for six months. The meters would cost approximately \$200.00 each. The Administrator proposed that the meters be installed in the new subdivisions. The new Viking could be the pilot program since they purchased meters in advance. GPS can be set when the meter is installed. This is the direction the Administrator proposed the District go in the near future, but more research can be done first. The contract provided by Next will be further reviewed.

4. Dakota Well 2: (Action Item) The Dakota Well 2 wellhouse needs upgrades. It houses the 600-horsepower VFD generator. The Administrator proposed tearing down the building and constructing a new one in its place. The District staff can do much of the work and subcontract the rest. The Administrator would like to purchase a building kit. The building would be 32x36, with an electrical room, eyewash system, and chlorine injection room. This would be a significant improvement, and the work can be done when the well is down, starting about October. Everything that can be salvaged will be to reduce costs. Winter would be the prime time to start the improvements, so the well will be back up by July 2027. Alternatively, the existing building can be remodeled. The Administrator is seeking authorization to start the design process. Director VanVleet made a motion to authorize the Administrator to start the design process, seconded by Director James, motion passed.

5. Quarterly Billing – Switch to Monthly with Allotment: (Action Item) The possibility of switching quarterly bills to monthly bills was discussed. Nothing was determined, and if it were to occur, it would not be until fiscal year 2027. It may be discussed at a later date.

6. Copier & Letter Stuffer Purchase: (Action Item) The office copier is failing. The machine has been repaired numerous times, but it is outdated, and the parts are failing. The office has an envelope stuffer that is also outdated. Both need to be replaced. The Administrator has looked into the replacement costs, which range from \$7,000.00 to \$14,000.00. The Administrator will look into replacing both and providing the Board with accurate costs for the replacements.

7. Carrington Well 6: Viking Construction has provided the District plans for the new subdivision. The current well site location is inadequate, and the well must be redrilled. The current well should be capped off. The Administrator proposed the well be located at the corner of Carrington and Robison. The District intends to put a 600-horsepower motor with a 4" pump in the wellsite and drill 400 feet down. The old well will be abandoned. Viking will do the drilling for the new well. The District will upsize from a 16" to 24".

STAFF REPORT:

Administrator Report: The Administrator provided an oral report, reviewing the current and upcoming schedules and events.

SETTING DATE FOR NEXT MEETING: May 5, 2026

EXECUTIVE SESSION:

Director James made a motion at 6:49 p.m. to hold an Executive Session under Personnel Matter, Idaho Code 74-206(b), seconded by Director Van Vleet, motion passed.

Roll call vote:

Chairman Fleming	Yes
Director Van Vleet	Yes
Director James	Yes

A motion was made by Director VanVleet to end the executive session at 6:56 p.m. and return to the regular board meeting, seconded by Director James, motion passed.

A motion was made by Director VanVleet to direct the District Administrator to make the necessary changes affecting District personnel as discussed, seconded by Director James, motion passed.

Further, a motion was made by Director VanVleet to sample for aluminum, barium, and strontium in the 2026 sampling year, provided the funds are available in the budget, seconded by Director James, motion passed.

With no further business, a motion to adjourn was made by Director James, seconded by Director VanVleet, motion passed. With no further business, a motion to adjourn was made by Director VanVleet, seconded by Director James, motion passed. The meeting adjourned at 7:10 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator