

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

March 3, 2026
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on February 3, 2026.

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director VanVleet, Director James, and Chairman Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director James motioned to approve the March 3, 2026, agenda as amended to show Director VanVleet's objection to the decision to refund the 10930 Ramsey homeowner, seconded by Director VanVleet, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 18 checks (15750 - 15767) totaling \$41,480.94, 11 online payments totaling \$39,375.54, and 16 ACH transfer payments totaling \$101,076.82, for a total of \$181,933.30. Director James made a motion to approve the February 3, 2026, regular meeting minutes and March 3, 2026 financials, as presented, seconded by Director VanVleet, motion passed.
- G. **PUBLIC COMMENT:**
- **10166 Heston Credit Refund Request: (Action Item)** On behalf of the homeowner, the Rock Haven property manager appeared. They paid Hayden Lake Irrigation District the sum of \$264.00 in error, as it was meant to be paid to the City of Hayden for the sewer. Rock Haven property management requested a refund since the tenant pays the water bill. Director James made a motion to refund the \$264.00 payment, seconded by Director VanVleet, motion passed.
 - **2484 Pocono Credit Refund Request: (Action Item)** The owner did not appear. The request was denied.
 - **1494 Sutherland Waive Late Fee Request: (Action Item)** The owner of the property passed away. The Personal Representative resides in Arizona. They wish to waive a \$15.00 fee. The fee was accrued due to the Personal Representative closing the bank account the deceased used for an autopay. The request was denied since their actions led to the District being charged for a rejected payment.

- **1302 Hayden Waive Excess Water Fees: (Action Item)** The Board decided that as long as the owner does the upgrades required to the water shut off, the Board will waive \$900.00 in excess water fees. The owner has 60 days to comply with the upgrade before the credit is applied.

H. **OBSTRUCTIONS:** Nothing at this time.

I. **DEVELOPMENT:**

- **560 Orchard Caldero Court Will Serve: (Action Item)** The Administrator will not charge the \$550.00 Will Serve fee until the formal Will Serve request has been submitted. The Administrator will sign the Will Serve on behalf of the Chairman. Caldero Court will have 23 new connections. Condos on one side and houses on the other. This parcel is located between Orchard and Honeysuckle. The developer will put in the infrastructure. Director James made a motion to approve the Will Serve for Caldero Court, and authorized the Administrator to sign the Will Serve, seconded by Director VanVleet, motion passed.

- **Christian Center Developer Agreement: (Action Item)** The Christian Center has a Conditional Will Serve that will expire on March 27th, 2026. They require an unconditional Will Serve and a Development Agreement for their one commercial, one irrigation, and fire flow service requests. Director VanVleet made a motion to approve the Will Serve and Developer Agreement, seconded by Director James, motion passed.

J. **OLD BUSINESS:**

1. **HLID AIG3: (Action Item)** The Administrator received three bids for the materials for phase three of the aging infrastructure grant project. H.D. Fowler's bid came back at \$52,765.53, Core & Main bid \$59,285.92, and Consolidated bid \$69,671.18. The lowest bid was H.D. Fowler. So long as the material list is the same on the bids, H.D. Fowler will receive the bid. Director VanVleet made a motion to award the bid to H.D. Fowler for phase three, provided the bid material list is the same, seconded by Director James, motion passed. The Administrator solicited a project bid from Big Sky, Buddy's Backhoe, Kelly Construction, and Simco. Provided the bids come back under \$250,000.00, the Administrator will need a motion to award the bid. Director VanVleet made a motion to authorize the Administrator to award the bid to the lowest bidder, provided the bid is under \$250,000.00, seconded by Director James, motion passed. Further, the Administrator sought to extend the contract with JUB Engineers to include the Honeysuckle roundabout waterline to Reed. The contract was presented by the Administrator. Director VanVleet made a motion to approve the JUB contract for the Honeysuckle line to Reed, and authorized the Administrator to sign the contract, seconded by Director James, motion passed.

2. **Looping Line Phantom – Award Bid: (Action Item)** The Administrator presented the contract from Buddy's Backhoe for the Board-approved bid amount. Director James made a motion to approve the contract and authorized the Administrator to sign the contract, seconded by Director VanVleet, motion passed.

3. Water Study for District & Rates: (Action Item) The water main study is nearly complete. There is one task that remains. Keller Engineers are going to modify the water model to meet the DEQ current PSI requirements. The modification will cost \$8,440.00. Director James made a motion to approve the modification for \$8,440.00, seconded by Director VanVleet, motion passed.

K. NEW BUSINESS:

4. Letter of Liability to HARBS: The Administrator proposed that the District send a letter to HARSB. The letter would ensure HARSB that the District would take responsibility for all work we may do near the Hayden Area Regional Sewer Board mains. If the District provides the letter of reassurance, a bond will not be necessary when the District works near the HARSB lines. The letter will be reviewed by the District Attorney before it is sent. The Board approved the letter being sent once it is approved by the District Attorney.

5. Power Monitoring: (Action Item) Kootenai Electric is implementing a demand charge during peak usage hours, which will increase costs. The Administrator is concerned about these demand fees. The District has monitors at most wells, allowing tracking of this data. The Administrator plans to evaluate the data to identify when costs are highest. The Dakota #2 Well has a 600hp generator that produces 4,800 to 5,200 gallons per minute and will incur the highest starting cost. It will cost around \$900.00 to start and run the Dakota Well for five minutes. Since the well site is too small for the large generator, the Administrator proposed rebuilding the site and installing a VFD with a soft start. SDB (SpeesDesignBuild) suggested a power quality study for Dakota Well #1, which could lead to a rebate of up to \$50,000.00 from the electric company. The electrical engineering services and power study would cost \$3,085.00. Alternatively, the District considered installing power quality meters. After review, the District decided that power quality meters are the best option. Director VanVleet made a motion to approve purchasing power quality meters, pending a bid from Bigfoot Technical Services, seconded by Director James, motion passed.

6. VFD Well 2: This topic was discussed with #5 Power Monitoring.

STAFF REPORT:

Administrator Report: The Administrator provided an oral report, reviewing the current and upcoming schedules and events. Included in the report was a discussion about auditors. The Administrator spoke to two auditors. Alpine Summit bid \$16,500.00. Magnuson, McHugh, Dougherty, CPAs (MMD) bid between \$10,000.00 and \$13,000.00. MMD said the first year of service would be \$2,000.00 more, but the cost would go down. Director James suggested the Administrator speak to one more auditor. The Administrator will reach out to the suggested auditor.

A dollar amount was determined to pay the previous auditor. The Board approved the cost of \$6,500.00, provided the auditor signs an NDA agreement, to be paid by ACH on about the 16th of March. The District Attorney will prepare and provide the agreement. Director James made a motion to approve the NDA agreement and

payment of \$6,500.00 once the agreement is signed, seconded by Director VanVleet, motion passed.

SETTING DATE FOR NEXT MEETING: April 7, 2026

With no further business, a motion to adjourn was made by Director VanVleet, seconded by Director James, motion passed. The meeting adjourned at 6:13 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator