

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**February 3, 2026**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on February 3, 2026.*

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director VanVleet, Director James, and Chairman Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director VanVleet motioned to approve the February 3, 2026, agenda as presented, seconded by Director James, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 15 checks (15735 - 15749) totaling \$21,170.78, nine online payments totaling \$30,143.78, and 13 ACH transfer payments totaling \$88,320.31, for a total of \$139,634.87. Director James made a motion to approve the January 6, 2026, regular meeting minutes and February 3, 2026 financials, as presented, seconded by Director VanVleet, motion passed.
- G. **PUBLIC COMMENT:**  
**DECISION – Refund Previous Owner of 10930 Ramsey:** After GPS with the District remote for the actual property line, the customer’s refund was approved by the majority of the Board. However, Director VanVleet wanted it noted on record that she did not approve the refund.
- H. **OBSTRUCTIONS:** Nothing at this time.
- I. **DEVELOPMENT:**  
**Development Agreements / Will Serves: (Action Item)**
- **Prairie Avenue Christian Center:** This is a 5-acre parcel of property that will be developed in phases. The first phase is for a gymnasium, and the second will be an additional building. The District will provide irrigation, domestic, and fire flow services. The property will be hooked up on Cranston. The Board reviewed a draft of the Development Agreement. Director James made a motion to approve the

Development Agreement for the Prairie Avenue Christian Center gymnasium, seconded by Director VanVleet, motion passed. If the Development Agreement needs to be revised, Chairman Fleming will come in to sign the final draft.

**J. OLD BUSINESS:**

**1. HLID Phase 3 – TBN AIG3: (Action Item)** For the next phase of aging infrastructure grant improvements, the phase will be known as AIG3. This will assist the auditor in understanding the classification for future costs. The Board approved the next phase name. The Administrator proposed that the District purchase the necessary pipes for the next phase. If the pipes are purchased now, the cost should be between \$250,000 - \$300,000.00 versus the possible \$450,000.00 cost if done later. Further, the Administrator proposed that the District solicit bids for the pipe. Director James made a motion for the Administrator to obtain bids for the pipe cost, seconded by Director VanVleet, motion passed.

**2. Looping Line Phantom: (Action Item)** The bid received from M Kelley Construction for the looping line was awarded, but the Administrator tried to reduce the \$178,358.00 proposal. The cost was reduced to \$160,000.00. The District received a contract with requirements, but communications had been at a standstill for a month. The District, not wanting to miss the opportunity to loop the Atlas main to Phantom, and not receiving a schedule or any other communications from M. Kelly Construction, requested a bid from Buddy's Backhoe. Buddy's Backhoe bid came in at \$80,000.00, substantially less than M Kelley Construction. The District will be supplying the materials for the project. The Administrator proposed that the District use Buddy's Backhoe and accept their bid. Director James made a motion to award the project to Buddy's Backhoe for \$80,000.00, seconded by Director VanVleet, motion passed.

**3. Water Study for District & Rates: (Action Item)** The rate study is complete. FCS is proposing an increase of \$3.00 per quarter, \$1.00 per month. This would be a rate increase of 3.75%. This rate increase would go into effect for the fiscal year 2027 and continue annually thereafter. A decision does not need to be made today, but must be made before the fiscal year 2027 budget is approved. If the District does not increase the rates by 3.75% next fiscal year, the District will be unable to reach its infrastructure goals. However, the District is not growing as fast as expected, but the development will increase over the years.

**4. Personnel Handbooks & By-Laws Reviews: (Action Item)** The Board signed the Personnel Handbook and By-Laws as approved.

**K. NEW BUSINESS:**

**5. AWWA Training:** The Administrator is the AWWA trustee for Idaho and Oregon. This position requires him to attend the two annual conferences. The next conference is in Tacoma, Washington; the conference locations rotate. The Administrator proposed that two of the District technicians attend the conference with him. This will provide their necessary CEU annual credits. To save on the cost, the team will be driving to the conference. The Administrator will look into hotel costs.

**6. IWUA Update & Board Placing:** The Administrator did not join the aquifer protection board. The Administrator did commit to participating with the board in the future. The Administrator provided an update on the events at the Boise conference.

**7. Roundabout for Honeysuckle: (Action Item)** The development of the roundabout on Ramsey and Honeysuckle is moving forward. There is also talk about a roundabout on Ramsey and Hayden, with the City of Hayden purchasing the trailer park on the corner of Ramsey and Hayden through eminent domain. The Administrator has a meeting with the City of Hayden on Thursday, February 5<sup>th</sup>, 2026, to discuss the District's involvement with the Honeysuckle roundabout. The District will need to move some valves and would like to loop a water line. JUB is drafting the plans for the water line from Ramsey to Reed. If the cost is right, the looping line project can move forward, and the infrastructure grant could cover a portion of the costs. Director James made a motion to permit JUB to draft the plans for the looping line from Honeysuckle to Reed, seconded by Director VanVleet, motion passed.

**STAFF REPORT:**

**Administrator Report:** The Administrator provided an oral report, reviewing the current and upcoming schedules and events. Included in that report was the cost of the partial audit prepared by the District's past auditor. The District received an invoice for \$8,319.00. The Board approved the cost of \$5,000.00, provided the auditor provides the Board with the partial audit or proof of the work done. Payment will not be made until the information is received. Further, the previous auditor is not to discuss his findings with the District's future auditor(s), or legal actions will be pursued.

The Administrator also discussed new blinds for the office. This will be the last of the office remodel. Director James made a motion to approve the nine new blind sets, seconded by Director VanVleet, motion passed.

**SETTING DATE FOR NEXT MEETING:** March 3, 2026

**EXECUTIVE SESSION:**

Director James made a motion at 6:24 p.m. to hold an Executive Session under Personnel Matter, Idaho Code 74-206(b), seconded by Director Van Vleet, motion passed.

**Roll call vote:**

Chairman Fleming	Yes
Director Van Vleet	Yes
Director James	Yes

A motion was made by Director Van Vleet to end the executive session at 6:56 p.m. and return to the regular board meeting, seconded by Director James, motion passed.

A motion was made by Director Van Vleet to implement salary increases for the staff, as discussed by the Board in executive session, seconded by Director James.

With no further business, a motion to adjourn was made by Director James, seconded by Director VanVleet, motion passed. The meeting adjourned at 7:20 p.m.

Respectfully submitted:

Dawn Chidester

District Clerk

Approved by:

Branden Rose

District Administrator