

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

November 4, 2025
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on November 4, 2025.

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director VanVleet and Chairman Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director VanVleet motioned to approve the November 4, 2025, agenda as presented, seconded by Chairman Fleming, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 26 checks (15660-15686) totaling \$20,496.45, nine online payments totaling \$47,584.70, and 13 ACH transfer payments totaling \$168,589.47, for a total of \$236,670.62. Director VanVleet made a motion to approve the October 7, 2025, regular meeting minutes and November 4, 2025 financials, as presented, seconded by Chairman Fleming, motion passed.
- G. **PUBLIC COMMENT:**
- **2484 Pocono Refund Request:** The customer did not appear at the meeting. They did not meet the requirement of having overpaid \$500.00 or more. The refund request was denied.
- H. **OBSTRUCTIONS:**
- **10930 Ramsey:** The property had a large bush in the District easement, which had to be removed. The District removed the bush, and the homeowner will reimburse the District \$250.00 of the cost.
 - **9232 Ramsgate:** The property had an illegal sprinkler connection in the meter box that had to be removed. The District hired an excavator to dig up and repair the meter box. The customer will need to move and reconnect their sprinkler connection.

I. **DEVELOPMENT:**

- **Development Agreements / Will Serves: (Action Item)** The Living Water Church will need a Development Agreement, but the plans must be received first.

J. **OLD BUSINESS:**

1. **Ramsey Phases 2 & 3:** Hayden Avenue has been done for three months, but the contractor cannot pass the bacteriological tests. The samples show positive results for coliform. The contractor failed to keep the pipes clean and covered, causing the bacterial growth. Multiple customers have their service lines above ground at this time. Blankets have been placed on the lines to keep the waterlines warmer, but the weather is getting colder. The cold weather could help with the bacteria. The District will take over the flushing and chlorinate the waterline.

2. **Looping Line Phantom: (Action Item)** The building is done, but the road improvements have not been completed. The District still needs to tie into Bellanca and a previously abandoned line. The District will run a drone through the line to ensure there are no current tie-ins. The developer will have plans shortly. The project will continue in the spring. This line will be a direct shot to the well site in the future Hayden Skys Subdivision.

3. **Water Study for District: (Action Item)** The 100PSI rule has changed. The District will not need boosters or an inground tank. The District will need a future reservoir. The Lacey tank site would be a good spot for the future reservoir. FCS is making sure the District rates will remain consistent and will allow for future growth. The District has experienced more growth than previously anticipated during the 2019 rate study.

4. **Password Message Failure: (Action Item)** The Administrator proposed that the District cancel Password's services. The District has a secondary line and phone that can be used as a message phone. Messages on the message phone can be screened so that only emergencies are addressed after hours. The Administrator has been working on a message for the phone. Everything will be ready before the phone is sent home with the on-call technicians. Password will be given 30 days' notice before their services are terminated. This notice will be provided immediately.

5. **Commercial Properties Backflow Companies – Possible Shutoffs: (Action Item)** The District Attorney has not been in contact with the Administrator. The District is down to three commercial properties that have not installed the proper backflow assembly. The customers will be given an ultimatum to complete the work by the end of the year or face the loss of their water service. Customers need to understand that the assemblies are for water safety and protection. The proper assemblies must be installed.

K. **NEW BUSINESS:**

6. **IDWR Grant Extension – Solicit Bids for Phases 4, 5, & 6 for Spring 2026:** The grant was extended until December 31, 2026, giving the District another year to complete the infrastructure expansion. The District has looping projects to finish, which the grant funds will help pay. The District will solicit bids for the remainder of the project.

7. Chlorination of Projects: The District has not chlorinated the water in years, but given all the construction in the area, chlorination will begin on November 10, 2025. This will be good training for the District technicians in case of a real emergency and may help with the Hayden Avenue line. The chlorination will prevent future problems with other lines under construction due to development.

STAFF REPORT:

Administrator Report: The Administrator provided an oral report, reviewing the current and upcoming schedules and events, including the insurance cost going up \$2,000.00. The Administrator intends to apply for the Aquifer Protection Board.

SETTING DATE FOR NEXT MEETING: December 2, 2025

With no further business, a motion to adjourn was made by Director VanVleet, seconded by Chairman Fleming, motion passed. The meeting adjourned at 5:58 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator