

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

July 1, 2025
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on July 1, 2025.

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director Van Vleet, Director James, and Chairman Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director James motioned to approve the July 1, 2025, agenda as presented, seconded by Director Van Vleet, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 18 checks (15521-15539) totaling \$128,069.39, six online payments totaling \$32,306.67, and 15 ACH transfer payments totaling \$274,909.19, for a total of \$435,285.25. Director Van Vleet made a motion to approve the June 3, 2025, regular meeting minutes and July 1, 2025, financials, as presented, seconded by Director James, motion passed.
- G. **PUBLIC COMMENT:** Nothing at this time.
- H. **OBSTRUCTIONS:** Nothing at this time.
- I. **DEVELOPMENT:**
 - **Development Agreements / Will Serves:** (*Action Item*) Nothing at this time.
- J. **OLD BUSINESS:**
 - 1. **Ramsey By-Pass with the City of Hayden & HLID Phases 2 & 3:** The Ramsey project is nearing completion. The District will cross Ramsey and proceed down Hayden to Biztown Loop before finishing. This part should take about one month. The project will also cross Gleason to relocate the AC line. Construction on Hayden is scheduled to start around July 21 and should be finished around August 21, 2025.
 - 2. **Looping Line Phantom:** (*Action Item*) Nothing new to report at this time.

3. Water Study for West Carrington: (Action Item) FCS provided the District with the Financial Plan and Rate Forecast, which lists seven Task Plans to help the District make the best decision for future rates. One of these plans is the Historical Budget vs. Actual Comparison, which can assist the District in developing the most realistic forward-looking financial plan. If the District conducts an updated study, FCS can create a new financial plan and rate forecast. The District still faces aging infrastructure that requires replacement, connections that need to be prioritized, and funds that should be reserved for future infrastructure. Conducting the rate study will help the District achieve these goals. Of the seven Task Plans, the District can skip the seventh step, saving approximately \$7,500.00 on the Rate Study. The task is based on meetings and presentations, which are not mandatory. The District will need to provide FCS with updated information, which can be done easily. Director James made a motion to approve the FCS Financial Plan and Rate Forecast, excluding task seven and its associated costs, seconded by Director Van Vleet, motion passed.

K. NEW BUSINESS:

4. FY 2026 Budget & Rates: (Action Item) The Board reviewed the Administrator's proposed budget and rate increases. The CAP fees will be raised according to the 2019 Rate Study. The budget will be open for public comments, including publication in the local newspaper and posting on the District website.

5. Annual Drinking Water Quality Report: (Action Item) The 2024 Annual Drinking Water Quality Report is complete and available on the District website. It provides a brief overview of how the District monitors the system. This year, the District must conduct lead and copper tests, which must be finished by September 1st, 2025. In 2024, the District experienced no E. coli or coliform bacterial contaminant test results. The District should chlorinate the water system this year, although it did not last year.

6. 9155 Connection: (Action Item) Some parcels on Raintree Lane received two addresses from the City of Hayden. Customer Dale Rainey, a developer, purchased a few parcels with dual addresses. Two connections were charged for 9151 & 9155 Raintree Lane. The customer decided to build one home and not use the AUD address. Therefore, the customer requested a refund for the unused connection. Director James made a motion to approve the refund for the unused connection, seconded by Director Van Vleet, motion passed.

STAFF REPORT:

Administrator Report: The Administrator provided an oral report, reviewing the current and upcoming schedules and events.

The Administrator provided quotes for the office parking lot. Interstate provided the lowest bid, coming in at \$66,382.50. Big Sky and CDA Paving bids were over \$100,000.00. Director James made a motion to approve the Interstate Concrete & Asphalt bid of approximately \$70,000.00 for the parking lot, seconded by Director Van Vleet, motion passed.

SETTING DATE FOR NEXT MEETING: August 5, 2025

With no further business, a motion to adjourn was made by Director Van Vleet, seconded by Director James, motion passed. The meeting adjourned at 6:31 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator