

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**May 6, 2025**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on May 6, 2025.*

- A. **CALL TO ORDER:** The meeting was officially called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Director Van Vleet, Director James, and Chairman Fleming were present.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director James motioned to approve the May 6, 2025, agenda as presented, seconded by Director Van Vleet, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 22 checks (15498-15520) totaling \$39,288.34, eight online payments totaling \$31,120.56, and 17 ACH transfer payments totaling \$316,171.64, for a total of \$391,542.60. Director Van Vleet made a motion to approve the April 1, 2025, regular meeting minutes and May 6, 2025, financials, as presented, seconded by Director James, motion passed.
- G. **PUBLIC COMMENT:** Nothing at this time.
- H. **OBSTRUCTIONS:** Nothing at this time.
- I. **DEVELOPMENT:**
  - **Development Agreement, Bassett & Pace: (Action Item)** The Development Agreement will be prepared for the next Board meeting.
- J. **OLD BUSINESS:**
  - K. **Ramsey By-Pass with the City of Hayden & HLID Phase 2 & 3:** The District is adding additional hook-ups along Ramsey. There is a significant effort to complete the project on Ramsey so it can be reopened. By next week, Ramsey should be open to Lacey. The District has now paid 60% of the bid cost, which covers the construction from Hayden Avenue to Ramsey South, and north to Lacey Avenue, to North Ramsey. North of Lacey, a hydrant will be relocated. Buddy's Backhoe

will soon begin the removal of the AC line. The company is only charging for the bedding materials and labor. The District has the fittings. The remainder of the project includes one fire hydrant relocation and a connection to the 6" main in Eagles, as well as removing and replacing 60' of 8" AC line and the final phase of Hayden Avenue.

**L. Looping Line Phantom: (Action Item)** An old 12" main was discovered on Phantom. It is an abandoned line, going down the middle of the road. The District is going to camera the line to see if it is usable and can pass the pressure test.

**M. Water Study for West Carrington: (Action Item)** Keller Associates completed the NW Water Study. They proposed two alternatives for the booster station: a steel tank approximately 35 feet tall or an underground concrete bunker tank 30 feet deep. DEQ is requiring a dual-pressure zone for the system, and both options would include a booster system. West Carrington would serve as the District's second phase dual system. The development plans include a park, which would be a suitable location for an underground tank. With the underground tank in place, concrete could be placed above it, allowing for a pickleball court or similar facilities to be constructed on top. To fund the underground tank, there will be an increase in CAP fees for the development. The developer has been made aware of the necessity for the booster station and the increased CAP fees. The water mains will feature a 2" looping line at the dead ends to eliminate stagnant water. Although the underground tank would not be visible, it will require occasional service. The Board of Directors is seeking a second opinion.

**N. Office Remodel: (Action Item)** The office remodeling has encountered a few hiccups. The remodel is about 5 to 6 weeks out from completion and has cost more than expected. The present roof is leaking. The Administrator obtained a bid from Badger. Their bid came in at roughly \$60,000.00 for the materials and a 24-gauge snap lock. This would be the best roof for the building. The new cabinets came in at a higher cost than expected. The Administrator will try Huntwood for a better deal.

**O. NEW BUSINESS:**

**P. Aquadrone Marine Video: (Action Item)** The District had the new tower tank inspected. The video is on YouTube for all to see. The inspection was done by a drone that took pictures. The video shows a little sentiment on the sides of the tank, but nothing needs to be done right now. There is no rust present. The expense and video were \$750.00. The water was crystal blue, and the tank was holding up well. The District must inspect the tank annually for the first five years of the Warranty. Next year, the District will pay for a light cleaning in addition to the inspection. This will be done by a drone.

**Q. Bid Opening for Sale of Surplus Vehicle, 2013 F150: (Action Item)** The District received five sealed bids, ranging from \$9,000.00 to \$12,501.00. The winning bid was a business from Spokane, WA. The high bid came from Mike Tolley for \$12,501.00. Director James made a motion to award the bid to Mike Tolley in the amount of \$12,501.00 for the surplus 2013 F-150, seconded by Director Van Vleet, motion passed.

**R. STAFF REPORT:**

**Administrator Report:** The Administrator provided an oral report, reviewing the current and upcoming schedules and events.

The Administrator is seeking to become a payment signer for the District accounts. He was unsuccessful in executing an ACH payment that exceeded \$300,000.00 due to a new bank policy. He was forced to submit the payment in two portions, over two days, due to the current cap of \$300,000.00. The Directors agreed to sign the necessary paperwork from Mountain West Bank, giving the Administrator the power to be an authorized signer at the next Board meeting on June 3, 2025. The Board will make a motion for the authorization at the next Board meeting.

JUB will design plans for the office curbs, sidewalks, and a shop. The shop will be for storage and vehicles.


**SETTING DATE FOR NEXT MEETING:** June 3, 2025

With no further business, a motion to adjourn was made by Director James, seconded by Director Van Vleet, motion passed. The meeting adjourned at 6:03 p.m.

Approved:

  
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Director – Dawn Van Vleet

Approved:

  
\_\_\_\_\_  
Director – Troy James

Respectfully submitted:  
Dawn Chidester  
District Clerk

Approved by:  
Branden Rose  
District Administrator