

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

January 2, 2024
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on January 2, 2024.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James, and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the January 2, 2024 agenda as presented, seconded by Director James, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 14 checks (15202-15216), totaling \$6,453.09, seven online payments totaling \$20,243.47 and 11 ACH transfer payments totaling \$323,992.69. Director James made a motion to approve the December 5, 2023 regular minutes, and the January 2, 2024 financials as presented, seconded by Director Antrim, motion passed.
- G. **SWEARING IN APPOINTED PUBLIC OFFICIAL:** Directory Dawn Antrim gave her Oath, was sworn in, and was appointed as Director for another three-year term. The rolls of the Board shall remain the same with Director Doris Fleming being appointed as Chairman, Director Troy James appointed as Treasurer and Director Dawn Antrim appointed as Secretary. District employee Dawn Chidester will remain in the position of assistant to the Secretary.
- H. **PUBLIC COMMENT:**
- 8931 Davis: Owner failed to show.
- I. **PUBLIC HEARING FOR ANNEXATION OF PROPERTY INTO DISTRICT:**
- Huetter Homes LLC, Northwinds Development: There were no comments received. The annexation is approved.
- J. **OBSTRUCTIONS:** Nothing to Report

K. DEVELOPMENT:

- **482 Lacey Senior Living Facility: (Action Item)** 482 Lacey will consist of four buildings. It will be an assisted living facility. It will have individual meter services. Director James made a motion to approve the Will Serve for 482 Lacey, seconded by Director Antrim, motion approved.

L. OLD BUSINESS:

- 1. Tank 2 / 375 Lacey / Bond, Schedule Special Meeting to Close Bond January 23, 2024:** The tank is complete. The bond can now be released. A special bond Board meeting will be scheduled for January 23rd with the District bond Attorney Danielle Quade. The final documents from Attorney Quade should be done by the meeting.
- 2. Ramsey By-Pass with the City of Hayden & HLID: (Action Item)** The District's portion of the project is about halfway done. The project is on hold, waiting for the sewer line to catch up.
- 3. Annexation Agreement with Northwinds:** Out for Comment. Northwinds will be annexed into the District.
- 4. Personnel Handbook Annual Revisions / Change Sick Leaves to PTO: (Action Item)** The Board has agreed to switch the employee sick leave benefit to PTO. The Administrator will draft a Personnel Handbook for the next Board meeting. The benefit switch will be effective immediately.

M. NEW BUSINESS:

- 5. Nothing at this time.**

STAFF REPORT:

Administrator Report: The Administrator provided an oral report. He provided a review of the current and upcoming schedules and events.

SETTING DATE FOR NEXT MEETING: January 23, 2024

With no further business, a motion to adjourn was made by Director James and seconded by Director Antrim. The meeting was adjourned at 5:45 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator