

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

November 7, 2023
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on October 3, 2023.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James, and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **CONFLICTS OF INTEREST:** No Conflicts
- E. **APPROVAL OF AGENDA:** (*Action Item*) The agenda was amended to include the Kerr Property, located at 1455 Dakota, to Development #3. Director Antrim made a motion to approve the amended November 7, 2023 agenda, seconded by Director James, motion passed.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 22 checks (15159-15181), totaling \$16,578.93, 10 online payments totaling \$34,715.38 and nine ACH transfer payments totaling \$257,431.08. Director Antrim made a motion to approve the October 3, 2023 regular minutes, and the November 7, 2023 financials as presented, seconded by Director James, motion passed.
- G. **PUBLIC COMMENT:**
- Eagle's RV Engineer Bart North – Money in Lieu of Pipe Installation: The engineer was unable to attend the meeting. The topic will be moved to the December Agenda.
- H. **OBSTRUCTIONS:** Nothing to Report
- I. **DEVELOPMENT:**
1. **Coopers Landing Will Serve:** (*Action Item*) Coopers Landing is a 4.881-acre parcel known as 1529 Orchard. The property will be divided into 10 lots. The lots will be .25 acres or larger. A Will Serve was drafted. Director James made a motion to approve the Coopers Landing Will Serve, seconded by Director Antrim, motion passed.
 2. **Annexation Agreement with Northwinds:** (*Action Item*) Northwinds, Huetter Homes, received a conditional Will Serve. The development is 62.4 acres, for domestic service. The water rights will be transferred to the District. In lieu of

annexation fees, the project waterline pipe size will be upsized. Director James made a motion to begin the annexation process for Northwinds Huetter Homes, seconded by Director Antrim, motion passed.

3. Kerr Property, 1455 Dakota Updated Will Serve: (*Action Item*) 1455 Dakota will consist of 10 lots on Dakota and Ramsey. The lots will be approximately half an acre and will include large homes with shops. The previous Will Serve must be amended from 25 to 10 lots. Director Antrim made a motion to approve the amended Will Serve for 1455 Dakota, seconded by Director James, motion passed.

J. OLD BUSINESS:

4. Tank 2 / 375 Lacey / Bond: The tank is in the final process. The District is waiting for the bond to be closed. JUB is in the process of finalizing the project. The Administrator will meet with JUB on November 8, 2023 to tie up the last few ends.

5. Ramsey By-Pass with the City of Hayden & HLID: (*Action Item*) There is nothing new to report at this time. The District expects to receive the second bill shortly.

6. Material Port 120' x 32' Roof Only (Maybe 2 Sides): (*Action Item*) The port will consist of two sides. The plans for the port have been provided by the engineer but no bids have been received yet.

K. NEW BUSINESS:

7. Honeysuckle Round-About: (*Action Item*): The City of Hayden put the Honeysuckle and Ramsey roundabout project back on their schedule. David Evans and Associates (DEA) put together a contract for the Board's approval, for the District's portion of the project. The District will be extending our 10" watermain and will dead end with a fire hydrant on the edge of Honeysuckle, near the mobile home park. Director Antrim made a motion to approve the contract with DEA for the Honeysuckle and Ramsey roundabout project, seconded by Director James, motion passed.

8. Lacey & Government Bid: (*Action Item*) The District received three bids for materials for the project. The bids varied in amounts from approximately \$18,000.00 to \$55,000.00. The District will accept the lowest bid. The bids include the total cost of the looping project. Director Antrim made a motion to accept the lowest bid for time and materials, seconded by Director James, motion passed.

9. Pipe Purchase for Phase II of Ramsey: (*Action Item*) The Administrator is considering stockpiling pipe for the second phase of the Ramsey project. A manufacturer in Korea is said to have quality merchandise at reasonable prices. The pipes are AWWA approved. The District presently needs 18" pipes for the second phase. However, the second phase of the project may be postponed. The grant the District obtained will allow the District to space the phases apart. The Administrator's goals are to finish the various ongoing projects before starting the second phase. Locally, it is believed, the cost of pipes will increase over time. In the future, the foreign based company may still be something the District wants to consider. Director Antrim made a motion to require the District to complete all

current projects before the District begins the second phase of the Ramsey project, seconded by Director James, motion passed.

STAFF REPORT:

Administrator Report: The Administrator provided an oral report. He provided a review of the current and upcoming schedules and events. Also discussed was employee Brian Eifler's retirement gift, phone and anticipated departure date.

SETTING DATE FOR NEXT MEETING: December 5, 2023

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting was adjourned at 6:07 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator