

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**July 11, 2023**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on July 11, 2023.*

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James, and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) The Agenda was amended to add RYN Homes Annexation OO Land Holdings Agreement to Development #3. Director Antrim made a motion to approve the amended July 11, 2023 agenda, seconded by Director James, motion passed.
- E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 27 checks (15065-15092), totaling \$29,376.68, eight online payments totaling \$43,744.50 and eight ACH payments totaling \$75,009.53. Director Antrim made a motion to approve the June 6, 2023 regular minutes, and the July 11, 2023 financials as presented, seconded by Director James, motion passed.
- F. **PUBLIC COMMENT:**
- **2551 Pocono Leak Repair:** Customer did not appear.
- G. **OBSTRUCTIONS:** Nothing to report at this time.
- H. **DEVELOPMENT:**
1. **Annexation for Huetter Homes, LLC, North Winds Subdivision:** (*Action Item*) Huetter Homes North Winds Subdivision will consist of two 40 acre lots. Huetter Homes is seeking annexation for all 80 acres, and a Conditional Will Serve for the first 40 acres. Huetter Homes hopes to be annexed for the total 80 acres now to lock in the 2023 fiscal year annexation rates. An Annexation Agreement will be prepared for Huetter Homes. The Will Serve for the second 40 acres will be provided at a later date. Director James made a motion to approve the annexation of the 80-acre parcel for Huetter Homes LLC and the Conditional Will Serve for 40 acres to be known as North Winds Subdivision, seconded by Director Antrim, motion passed.
  2. **Looping Line Bid Orchard West of Reed:** (*Action Item*) The District has approved the ACI bid for the Orchard Avenue waterline extension, in the amount

of \$72,607.50. The District will supply the materials associated with the line installation. Director Antrim made a motion to approve the bid from ACI, not to exceed \$82,000.00, including change orders, seconded by Director James, motion passed.

3. **RYN Annexation OO Land Holding Agreement:** (*Action Item*) The Annexation Agreement between RYN OO Land Holding and the District has been drafted and reviewed. Annexation fees have been confirmed at \$69,890.05. RYN OO Land Holdings will release all water rights to the District. Director James made a motion to approve the RYN Annexation OO Land Holding Agreement, seconded by Director Antrim, motion passed.

**I. OLD BUSINESS:**

4. **Tank 2 / 375 Lacey / Bond:** The tank has an anticipated July 18<sup>th</sup> work completion date. All unfinished projects should be completed within the same time frame. A State Inspector will review the electrical work and the surge projector will be repaired. Covico Electrical will complete the work. The District has not signed off on a substantial completion with CB&I yet. The District has a remaining balance owed for the project, but LDs will be considered before the final payment is made.

5. **Bureau of Reclamation / Resolution 23-01:** The Bureau separation is complete. A commissioner has signed off on the separation. Final documents should arrive before the next Board meeting.

6. **Bore & Forklift Bids:** Nothing new at this time.

7. **Ramsey By-Pass Cooperative Agreement with the City of Hayden & HLID:** The District and the City of Hayden have accepted a bid to begin the first phase of the Ramsey By-Pass project. The first phase will begin on Ramsey, where it crosses Wyoming, and continue to Buckles, before Carisa. JUB Engineer evaluated the bids received from North Fork Enterprises, LLC and MDM Construction Group, Inc. Fork Enterprises, LLC was awarded the bid. The District's portion of the bid will be \$329,160.00, a third of the costs will be reimbursed to the District through a grant received. The District hopes to start the project soon. The second phase of the project will be awarded at a different date. Director Antrim made a motion to award the first phase of the Ramsey By-Pass project to North Fork Enterprises, LLC, seconded by Direct James, motion passed.

**J. NEW BUSINESS:**

8. **FY 2022 Audit:** (*Action Item*) The District received a draft of the audit. The final audit should be received shortly. The Board will review the audit.

9. **2022 Annual Drinking Water Quality Report:** The 2022 Annual Drinking Water Quality Report is complete. The District received no bacterial hits or violations. The District has moderately hard water, but everything is within the guidelines. The report was posted on the District website.

10. **FY 2024 Budget:** (*Action Item*) The District is going to forgo the budget workshop this year. Instead, the budget discussion will be added to the August Board agenda.

**K. STAFF REPORT:**

**Administrator Report:** The Administrator provided an oral report. He provided a review of the current and upcoming schedules.

A motion was made by Director Antrim to transfer \$50,000.00 from MWB Credit/Debit account (5796) to MWB Checking (2557), and \$30,000.00 from MWB EFT account (4313) to MWB Checking account (2557), seconded by Director Holton, motion passed.

**SETTING DATE FOR NEXT MEETING:** August 1, 2023

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting was adjourned at 7:00 p.m.

Respectfully submitted:  
Dawn Chidester  
District Clerk

Approved by:  
Branden Rose  
District Administrator