

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

February 7, 2023
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on February 7, 2023.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James, and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) The Agenda was amended to add, under New Business #4A, the Edward Smith Business Project. Director Antrim made a motion to approve the amended February 7, 2023 agenda, seconded by Director James, motion passed.
- E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 30 checks (14941-14973), totaling \$11,327.52, eight online payments totaling \$21,907.74 and 11 ACH payments totaling \$24,291.91. Director Antrim made a motion to approve the January 10, 2023 regular minutes, and the February 7, 2023 financials as presented, seconded by Director James, motion passed.
- F. **PUBLIC COMMENT:** None
- G. **OBSTRUCTIONS:** Tabled for the Season
- H. **OLD BUSINESS:**
 - 1. **Tank 2 / 375 Lacey / Bond:** Nothing new at this time.
 - 2. **Bureau of Reclamation / Resolution 23-01:** Nothing new at this time.
 - 3. **Bore & Forklift Bids:** (*Action Item*) The topic will be tabled until such time as the Administrator is able to find equipment for sale at a reasonable price.
 - 4. **One Place Church Annexation & Conditional Will Serve:** The Administrator requested an update but it was not timely received. The project is tabled until the next meeting.
- I. **NEW BUSINESS:**
 - 4A. **Will Serve for Edward Smith Business Project:** The Edward Smith Business project is 2.79 acres, located at 650 W. Hayden Avenue. It will consist of six commercial buildings, with 2" connections for each building, one irrigation connection, and two new fire hydrants. The business project will be similar to Biz

Town. Director Antrim made a motion to approve the Will Serve for the Edward Smith Business Project, seconded by Director James, motion passed.

5. **Money Transfer for CDs:** (*Action Item*) Interests rates for CDs are at 4% and climbing. The District has disposable funds in accounts with substantially less interest rates. The Administrator proposed the funds from the Connection account, plus additional funds from another account, to equal the equivalency of \$100,000.00, be transferred into a higher interest CD. Director James made a motion to transfer the funds from the Connection account, plus additional funds, into a CD, seconded by Director Antrim, motion passed.

6. **Copy & Postage Machine Purchase:** (*Action Item*) The lease agreements for the office copier and postage machines will expire in March 2023. The Administrator suggested the District purchase a copier and postage machine instead of signing another lease. The Administrator presented bids from various companies. After discussing the options, the Board decided the best option was to purchase the existing office copier and postage machine. Director James made a motion to purchase the equipment, seconded by Director Antrim, motion passed.

7. **Development Agreement for Trademark:** (*Action Item*) The Administrator drafted and sent the Development Agreement, but it has not been returned. The topic will be tabled until the next meeting.

8. **Development Agreement for Aspen:** (*Action Item*) The Administrator drafted and sent the Development Agreement, but it has not been returned. The topic will be tabled until the next meeting.

J. STAFF REPORT:

Administrator Report: The Administrator provided an oral report. He provided a review of the current and upcoming schedules.

SETTING DATE FOR NEXT MEETING: March 7, 2023

J. EXECUTIVE SESSION:

Director Antrim made a motion at 6:45 p.m. to hold an Executive Session under Idaho Code 74-206(b): To consider the evaluation, dismissal or discipling of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student, seconded by Director James, motion passed.

Roll call vote:

Chairman Fleming	Yes
Director Antrim	Yes
Director James	Yes

A motion was made by Director James to end executive session at 7:28 p.m. and return to the regular board meeting, seconded by Director Antrim, motion passed.

A motion was made by Direct Antrim to direct the District Administrator to make the necessary changes affecting the District personnel and Board as discussed,

seconded by Director James, motion passed. All Board members were in agreement, none opposed.

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 7:30 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator