

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**January 10, 2023**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on January 10, 2023.*

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim and Chairman Fleming. Director James arrived at the meeting late.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion approve the January 10, 2023 agenda, seconded by Chairman Fleming, motion passed.
- E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 15 checks (14925-14940), totaling \$29,785.89, eight online payments totaling \$21,371.87 and seven ACH payments totaling \$32,393.44. Director Antrim made a motion to approve the December 6, 2022 regular minutes, and the January 10, 2023 financials as presented, seconded by Chairman Fleming, motion passed.
- F. **PUBLIC COMMENT:** None
- G. **OBSTRUCTIONS:** Tabled for the Season
- H. **OLD BUSINESS:**
  - 1. **Tank 2 / 375 Lacey / Bond:** the District has a change order for CB&I. The change order will take \$9,100.00 off the final project cost. If the change order is not approved, the District could seek roughly \$100,000.00 in damages due to the completion delay. The District believes the change order to be fair but will litigate damages if CB&I does not agree to the change order.
  - 2. **Bureau of Reclamation / Resolution 23-01:** The Administrator received an email update from the Bureau. The District is close to completing the separation. It is believed the process should be complete by May 2023. The Administrator will attempt to speak to legislative during the Boise conference.
  - 3. **Bore & Forklift Bids:** (*Action Item*) The topic will be tabled until such time as the Administrator is able to find equipment for sale at a reasonable price.

I. **NEW BUSINESS:**

4. **Will Serve Marmon Properties:** (*Action Item*) Marmon Properties is seeking a conditional Will Serve for a proposed light industrial commercial project located at 10911 N. Government Way. The project will consist of thirteen connections and a fire hydrant. The District will require a separate connection for each commercial unit. The project will be done in phases. The first phase consists of 3.73 acres. Director Antrim made a motion to approve the conditional Will Serve for 13 connections, with one hydrant, seconded by Chairman Fleming, motion passed.

5. **One Place Church Annexation & Conditional Will Serve:** (*Action Item*) The One Place Church is expanding. The new property is located on Huetter. The property is currently not annexed into the District. The property has two 8" Wells. The Administrator believes one or both Wells could make a good submersible Well year-round. The District would consider trading the annexation fee for the Wells. The District would need a half-acre surrounding the Well sites. The property purchased would be developed in phases. The first phase would be the new church. The property would be annexed into the District as a domestic only account. Another portion of the property will be a soccer field and another portion will be a baseball field. The remainder will be open fields for now. The water service would be tied on in the back of the property. One Place Church is seeking annexation and a conditional Will Serve to proceed with the project, contingent on the property being annexed into the District. An annexation agreement will be presented to the Board at the February board meeting. The District will receive water rights for the property once it is annexed into the District. Director Antrim made a motion to start the annexation process and approve a conditional Will Serve, seconded by Chairman Fleming, motion passed.

6. **ICRMP Electronic Communication & Training:** (*Action Item*) ICRMP required a signed consent to allow the Administrator authorization to communicate with ICRMP electronically. This communication would include invoices, notices, disclosures, policies, etc., related to the District insurance police. Chairman Fleming signed the authorization consent.

7. **By-Law Review & Signature 2023** (*Action Item*) The Board approved and signed the 2023 By-Laws. Director Antrim made a motion to approve the 2023 By-Laws, seconded by Chairman Fleming, motion passed.

8. **Personnel Handbook Review & Signature 2023:** (*Action Item*) The Board approved and signed the 2023 Personnel Handbook.

9. **Vehicle Sale – 2008 Ford F-250:** The topic will be tabled for now. The District will keep the vehicle for the time being.

10. **Air Conditioning & Heating Well Site Replacement:** (*Action Item*) The Wells need heating/cooling system updates. The system at the Larix is basically a swamp cooler. It is causing condensation on hot days. The Administrator is seeking a system update for Larix and the other Wells. The Wells need heaters, not just air conditioning systems as they have now. The Administrator proposed leaving the 480-vault system but adding the air conditioning system. The Administrator would like to get bids for the upgrades for the Lacey, Larix, Dakota 2 and 3 Wells. The Administrator would propose the District do two Wells per year,

with the upgrades not exceeding \$10,000.00 per site without prior authorization. Director Antrim made a motion to obtain bids and upgrade the Well sites, two per year, with bids not exceeding \$10,000.00 without further authorization, seconded by Chairman Fleming, motion passed.

11. **Looping Line on Government & Lacey 27" Abandonment Under Highway 95:** (*Action Item*) The District has a 27" steel pipe on Lacey. The line needs to be abandoned, and the existing blow off removed. The Administrator proposed the District transition that line to PVC and pull the HDPE pipe through the existing 24" A/C piping. Heating welding could fuse the line together. The line would be run under Highway 95. The 012" pipe could be threaded through a 24" line, which would be used as sleeve. The project is estimated to cost \$150,000.00 to \$200,000.00. The District already has the pipe, except for the fusible pipe. The Administrator proposed the District use Keller Associates to consult and prepare the plans. Keller Associates provided a breakdown of the anticipated costs. Phase one and phase two can be divided or combined. The Board agreed the District should obtain Keller Associates design services for both phase one and phase two. Director Antrim made a motion to approve Keller Associates services and approve the looping line on Government Way and Lacey's 27" abandoned line under Highway 95, seconded by Chairman Fleming, motion passed.

**J. STAFF REPORT:**

**Administrator Report:** The Administrator provided an oral report. He provided a review of the current and upcoming schedules.

**READING OF THE OATH: SWEAR IN PUBLIC OFFICIAL**

Director James was sworn in for a three-year term.

**SETTING DATE FOR NEXT MEETING:** February 7, 2023

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 6:28 p.m.

Respectfully submitted:

Dawn Chidester

District Clerk

Approved by:

Branden Rose

District Administrator