

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

May 3, 2022
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on May 3, 2022.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) The Agenda was amended to add, under New Business #10, Purchase of PVC Pipes. Director Antrim made a motion to approve the amended May 3, 2022 agenda, seconded by Director James, motion passed.
- E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 31 checks (14678-14709) totaling \$507,143.74, and six online payments totaling \$10,000.05. Director James made a motion to approve the April 5, 2022 regular minutes, the May 3, 2022 financials as presented, the transfer of \$100,000.00 from the Mountain West Replacement account (1578) to the Mountain West Checking account (2557) and the transfer of \$20,000.00 from the Mountain West EFT account (4313) to the Mountain West Checking account (2557), seconded by Director Antrim, motion passed.
- F. **PUBLIC COMMENT:**
Public Objections for Annexation as Domestic Only into the District: No public comment received.
- G. **OLD BUSINESS:**
1. **Tank 2 / 375 Lacey / Bond:** The tank is progressing nicely. The District is in the process of bringing in gravel for the road way and top soil for the swales. By the end of this week or the middle of next week, river rock will be brought to the site. Riverbeds will be created for water flow off which will provide a natural filtration for the water. The pond should be roughed in by the end of next week. The pond liner will be eventually covered with rocks, sand and dry wells. The pond will not be filled until the tank is ready for operation. The pond and the river rocks will be bleached to help keep it clean. The tank will be painted a shade of sky blue. The coating for the inside will start this month. The welding of the tower is complete.

2. **Lacey Water Main Project:** The Lacey water main project is on hold and will remain so until the tank is complete. The Lacey project from hereon in will be separated into three projects. The District needs to extend the waterline from Reed to Miles to Camp. The District cannot abandon the existing 27" line unless the waterline is brought down Miles. The District will gather bids for the project herein referred to as the Reed / Miles Watermain. The District Administrator is seeking approval to purchase the PVC pipe in advance. The price of piping is scheduled to go \$5.00 a foot on May 8th. The Administrator locked in a price quote for \$78,032.00 for the purchase of 1,000 feet of 10" x 20' line and 1,000 feet of 12" x 20' piping.

In addition to the Miles line, the District would like to bring the waterline to the front on Reed, with a 10" line, to finish the District's dead end lines. The plans for the line are 95% complete. The completion of the two looping projects will make future projects much simpler.

Director Antrim made a motion to separate the Lacey project into two additional projects, the Miles line and the Reed looping line, seconded by Director James, motion passed.

3. **Bureau of Reclamation:** The Bureau will be in town the week of the 9th to 13th of May to do a historical review to check for evasive species. The review should be done within the week.

H. **NEW BUSINESS:**

4. **Resolution 22-04 Annexation of Madison Ranch:** (*Action Item*) The resolution mirrors the standard, but necessary, annexation resolution. No public has been received to dispute the annexation. Therefore, the Board has approved the annexation. Director Antrim made a motion to approve Resolution 22-04 Annexation of Madison Ranch, seconded by Director James, motion passed.

5. **Resolution 22-05 for Domestic Only Annexed Customers to Replace Resolution No. 19-05:** (*Action Item*) Some of the District's customers are domestic only annexed customers. Customers that are not, but wish to be, annexed into the District can be serviced on a domestic only basis. These customers do not pay irrigation assessments but were required to pay for the annexation fees. All fees are subject to increases as seen fit by the Board of Directors. The annexation fee shall mirror the dry land conversion fees. Director James made a motion to approve Resolution 22-05 for Domestic Only Annexed Customer to Replace Resolution No. 19-05, seconded by Director Antrim, motion passed.

6. **Resolution 22-06, Resolution for Monthly Billing to Amend Resolution 20-01:** (*Action Item*) Resolution 22-06 updates Resolution 20-01. Exact rates were intentionally left out of Resolution 22-06, compared to Resolution 20-01, since the rates can vary. Rates can be found on the District's website. All rates are subject to change in accordance with the annual fiscal year fee schedule. Director James made a motion to approve Resolution 22-06, Resolution for Monthly Billing to Amend Resolution 20-01, seconded by Director Antrim, motion passed.

7. **US Motor 600 Rebuild from K&N Motors, Inc.:** (*Action Item*) Dakota Well 2 is in need of a new motor. The ratchet broke a few years ago. The District has been using the new motor ever since. The backup motor works better than the

primary motor. The Administrator would like to rebuild and upgrade the original motor. Director James made a motion to authorize the Administrator to rebuild the motor, seconded by Director Antrim, motion passed. The BMR is under warranty so repairs can be done and used as a back-up.

8. **Miles Avenue Watermain:** (*Action Item*) This topic was address under New Business #2.

9. **Annexation Fee Increase:** (*Action Item*) Resolution 03-04 created a rate chart for dry land conversion fees, which included a 3% annual increase. Annexation fees have not increased in sometime but should increase in accordance with the dry land conversion fees. The dry land conversion fees rate chart has been updated in accordance with the passage of time, and to include the mention of annexation fees. The rate chart can be found on the District website. Director Antrim made a motion to increase the annexation fees in accordance with the dry land conversion fees, seconded by Director James, motion passed. A legal notice will be posted, giving customers an opportunity to oppose the increase.

10. **Purchase of PVC Pipe:** (*Action Item*) Administrator requested approval to purchase 2,000 10" PVC Pipes and 1,000 12" PVC Pipe. Director Antrim made a motion to approve the purchase of 3,000 PVC Pipes, seconded by Director James, motion passed.

I. **STAFF REPORT:**

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming month's schedule.

SETTING DATE FOR NEXT MEETING: June 7, 2022

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 6:31 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator