

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

April 5, 2022
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on April 5, 2022.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the April 5, 2022 agenda, seconded by Director James.
- E. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 47 checks (14630-14677) totaling \$173,360.32, three autopay's totaling \$1,228.19, and two replacement checks (Check 14628 and 14629), totaling \$90,462.71, which were issued early to cover cancelled checks. Director James made a motion to approve the March 1, 2022 regular minutes, and the April 5, 2022 financials as presented, seconded by Director Antrim, motion passed.
- F. **PUBLIC COMMENT:**
Bureau of Reclamation: No public comment received.
- G. **PUBLIC HEARING OF ANNEXATION OF PROPERTY INTO DISTRICT** (*Action Item*) No public comments were received. Madison Ranch, a 17.973 acre parcel, will be annexed into the District.
- H. **OLD BUSINESS:**
 - 1. **Tank 2 / 375 Lacey / Bond:** By the end of the week, the welding work for the tank should be done. The Administrator met with Viking Coatings, a company out of the mid-west. They will be coating the tank. The District anticipates the coating to begin in May 2022. The coating will cure for seven days after it is applied. Once the tank is cured, it can get put into use. The curb and sidewalk forms are in place now. The swales are roughed in. The change order to dismiss the landscaper is in place. The District will put in a pond. The pond will hold roughly 750,000 gallons of water and be 135 feet wide. Pumps are being designed to aerate the water for aquatic life. The fish can fertilize the water and the water will be used to irrigate the surrounding landscaping. Trees will surround the tank. This will be an all-natural process. The District intends to plant landscaping that requires minimal

water use. The landscaping bid previous awarded was anticipated to cost \$500,000.00. Since the District employees will now do much of the work, the cost should be reduced to approximately \$250,000.00, cutting the cost in half. The City of Hayden will have the final approval for the co-project. The District intends to pave the area surrounding the tower and nearby shop.

2. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** the City of Hayden has successfully obtained many of the required easements. They are waiting for one more easement before they can move forward with the project. The District and the City of Hayden have not yet entered into an agreement regarding the joint project. The District expects the project to go out for bid in the fall of 2022. This project will be tabled until the fall of 2022.

3. **Lacey Main Project:** There are a few homes left to connect to the new watermain before the project can be considered finished. In an effort to avoid excessive digging, boring has been done in certain locations. Boring is less intrusive and makes for easier clean-up. The District should have all 18 homes on Reed completed and ready for tie-ins shortly. This should occur just in time for the irrigation lines to be turned on in May 2022.

4. **Bureau of Reclamation:** The Bureau will be meeting with the District next month to conduct a study to test for hazardous materials. The only property the Bureau maintains an interest in is the tank site on Strahorn. The Administrator will be working on a letter to send to our congressperson to request the title transfer from the Bureau. Within the next few years, the District hopes to drastically reduce the amount of asbestos lines in use.

5. **Annexation Agreement 17.973 Acres Madison Ranch:** (*Action Item*) The annexation was approved by the Board at the March 1, 2022 meeting. With the Public Hearing held, and no comment received, the annexation has been confirmed and the annexation agreement was signed. Provided the District receives no objections prior to the May meeting, the annexation will be finalized.

I. NEW BUSINESS:

6. **Purchase of Vehicle, Replace 2008 F-350:** (*Action Item*) The District intends to purchase a new vehicle. The 2008 F-350 is in need of repairs. It only has 68,000 miles but is has a lot of hours. The District could keep the truck and use it for towing purposes or sale the truck to the highest bidder. The truck has a utility box, and that will contribute towards the value of the truck. The Administrator obtained bids from two sources for the vehicle purchase: two from Robideaux Motors and three from Mike White Ford. The District opted to purchase the 2022 GMC Sierra 3500. Director James made a motion to purchase the 2022 GMC Sierra 3500 diesel engine double cab in the amount of \$44,392.04, seconded by Director Antrim, motion passed.

7. **Mountain West Bank Bill Pay:** (*Action Item*) The District recently had two checks lost in the mail. This required the District to do stop checks for the missing checks. That required a \$30.00 charge per check. In speaking with the bank, the Administrator discovered numerous checks go missing daily and thieves find ways to wash the checks to reuse them. The Administrator requested the Board secretary be authorized to review the bank accounts to confirm funds availability

and pay as vendors as possible online or directly through the bank (ACH). Anything that can be paid by ACH, should be paid by ACH. The Board would be informed of all expenses paid, at the Board meeting. The bill pays could be set up for specific dates, such as the 15th and the 30th. Funds may have to be transferred mid-month to ensure the debts are covered. The Board would be notified before the transfers occur. The Board approval could be done by email to record purposes. The District should pay electronically as often as possible. Director James made a motion to approve future ACH payments and authorize the Board secretary to review the accounts, when necessary, seconded by Director Antrim, motion passed.

8. **Will Serve for 8635 Atlas:** (*Action Item*) the Will Serve for 8635 Atlas was issued over a year ago. The one year deadline has expired, and the project is not complete. The subdivision will be referred to as Jackie's Glenn and they are seeking a new Will Serve for the 4.74-acre parcel. The subdivision will be 16 lots, and the existing home. Director James made a motion to approve the Will Serve for 8635 Atlas to be known as Jackie's Glenn, seconded by Director Antrim, motion passed.

9. **Will Serve for 2442 Hayden:** (*Action Item*) 2442 Hayden is a 4.1437 acre parcel. A Will Serve is requested for multi-family units. A 16" watermain would be installed through the property frontage, allowing the developer to feed the multi units off one line. The account will be billed as monthly domestic. The development is still awaiting the City of Hayden approval. The property is presently zoned for multi-use. Director James made a motion to approve the Will Serve for 2442 Hayden, seconded by Director Antrim, motion passed.

10. **Auto Pay Accounts:** (*Action Item*) This topic was discussed under topic number 7.

I. **STAFF REPORT:**

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming month's schedule.

A motion was made by Director Antrim to transfer \$3,547.44 from the Mountain West Bank Connections (5866) account to the Mountain West Bank Checking (2557) and \$125,000.00 from the Mountain West Bank Credit Card (5796) account to the Mountain West Bank Checking (2557) account, and seconded by Director Antrim, motion passed.

SETTING DATE FOR NEXT MEETING: May 3, 2022

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 6:28 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator