

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

January 7, 2020
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on January 7, 2020.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Alexander.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the December 3, 2019 agenda, seconded by Director Alexander, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 39 checks (13565-13609) and three auto pays, totaling \$60,261.36. An itemized list may be found in the minutes book. Director Holton made a motion to approve the December 3, 2019 regular minutes and the January 7, 2020 financials as presented, seconded by Director Alexander, motion passed.
- G. **PUBLIC COMMENT:** No Comments
- H. **Public Notice of Intention to Change By-Laws:** (*Action Item*) At the District Attorney's direction, the Board sought to revise the Hayden Lake Irrigation District By-Laws, specifically Article 6, Sections 1 and 2. Director Alexander made a motion to revise Article 6, Sections 1 and 2, of the Hayden Lake Irrigation District By-Laws, seconded by Director Holton, motion passed.
- I. **OLD BUSINESS:**
 - 1. **Bureau of Reclamation:** The District anticipates receiving the MOA back by the middle of January 2020. The Bureau will need to do a complete title search as the titles are not readily available to the Bureau. The easements do not immediately come up on the properties during an easement search.
 - 2. **Water Tank 375 Lacey/Bond:** (*Action Item*) JUB is making progress towards completing the engineering report. The report will cover all aspects including but not limited to electrical, structural and landscaping. The landscaping will be designed using environment friendly plants common to the area that do not

require extreme amounts of water. The landscaping will include a demonstration garden structure designed to thrive in the Idaho elements. JUB should have the preliminary report at least 50% completed and will submit it to DEQ shortly. AEI is working on wiring the system. Once the plans are back from DEQ, they will again be submitted to the City of Hayden for the Special Use Permit.

3. **Monthly Billing Terms:** (*Action Item*) Nothing new on this subject at this time but since it is a work in progress, the topic will remain on the agenda.

J. NEW BUSINESS:

1. **Developer Agreement:** (*Action Item*) No new developer agreements to sign at this time.

2. **935 Lacey Animal Credit:** (*Action Item*) Customer requested an animal credit for the property but was informed the District is not taking new applications for the credit. They requested to address the issue with the Board but failed to appear at the meeting.

3. **2020 By-Law Revisions:** (*Action Item*) Topic was addressed above.

4. **1780 Dakota Animal Credit Application Use Classification:** (*Action Item*) Customer receives an animal credit and had a dispute with the 3rd quarter water bill that they wished to address with the Board. However, Customer failed to appear before the Board, so their dispute was dismissed by the Board.

5. **HLID Facebook Page:** (*Action Item*) The District Administrator recently attended the regular AWWA meeting. The Liberty Lake Water District recently had a boil order in place. They shared with the meeting one of the methods they used to contact their customers. The method was Facebook. The Liberty Lake Water District representative believed the social media method reached more customers than any other method they used. With Facebook, the District can post notifications and updates. The Board approved the social communication method and the District Attorney will look into establishing a Facebook page for the District.

6. **Monthly Billing Resolution 20-01:** (*Action Item*) Director Holton made a motion to approve Resolution 20-01, Monthly Billing Terms, seconded by Director Alexander, motion passed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of upcoming schedules.

A motion was made by Director Holton to transfer \$200,000.00 from the MWB Connection account (5866) to the Capital Improvements account (1586), seconded by Director Alexander, motion passed.

SETTING DATE FOR NEXT MEETING: February 4, 2020

L. EXECUTIVE SESSIONS:

An Executive Session was not required.

With no further business, a motion to adjourn was made by Director Alexander and seconded by Director Holton. The meeting was adjourned at 6:46 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator