

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

August 3, 2021
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on August 3, 2021.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Antrim, Director James and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the August 3, 2021 agenda, seconded by Director James.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 33 checks (14305-14338) and three auto pays, totaling \$139,137.47. An itemized list may be found in the minutes book. Director Antrim made a motion to approve the July 13, 2021 regular minutes, and the August 3, 2021 financials as presented, seconded by Director James, motion passed.
- G. **PUBLIC COMMENT:**
- 1780 Dakota Leak: The property located at 1780 Dakota had a leak in 2020. The leak was discovered in July of 2020, after a routine meter reading, when a leak meter alarm was triggered. The customer discovered the leak in their water service, which outlines the property, and believes the leak to be caused by a fence that was built over the watermain. The customer addressed the Board requesting reimbursement of the costs, including labor and materials, of repairing the leak. The customer felt the District should reimburse them for the expenses because the District approved of the fence being built 14 years ago. The customer believes, when the fence was put in, it must have nicked the main and the leak got progressively worse over the years. The Board reminded the customer everything downstream of the meter is the property owner's responsibility and they Board has no knowledge of the fence being approved. The customer would like this situation to be considered a special case since the fence was at fault. The Board requested time to consider the matter and told the customer a letter would be sent providing their decision.

H. **OLD BUSINESS:**

1. **Tank 2 / 375 Lacey / Bond:** With the recent invoice provided, CB&I are now 42% done with the tower. The concrete team is done. The tower is on to the next step. The tower is roughly a month behind due to the shipping shortage. The steel is expected to arrive in mid-August. There has been a problem obtaining the materials for the stairs and stainless piping. The District will be adding a silicone base anti-graffiti paint from the ground level, to 24 feet high. The purpose of this coating is to make graffiti clean-up easier. Sherman Williams has a good product at a fair price. The product is a clear coat. The District technicians will be doing the coating. The two-million-dollar tank will go up in September/October. A video will be made of the procedure. The District is out of Lacey. The curbs and gutters are installed. The road looks better than it did before the construction began.
2. **Bureau of Reclamation:** The Administrator met Mark from the Bureau in late July. The Bureau wants to move forward but the District still has not seen the contract.
3. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** The Ramsey Road, North of Buckles corridor will be aligned with the City of Hayden project. The surveying is complete. The Administrator has plans to review, and he believes we are close to starting the project. The City of Hayden is in charge of the project. The District waterlines north on Ramsey Road will be moved to the front of the properties to better serve our customers in the area and make the line accessible for future tie-ins. If the District can get the main stubbed in, it will simplify progress in the future for that area. A latecomer's fee can be charged at that time to assist with recouping some of the costs. If the District prepares Wyoming for future growth as well, the District will later recoup the funds from CAP fees. Since the City of Hayden will be doing construction in that area as well, the cost would be shared. The projects are close to being ready to go out for bid and presentation to the project to DEQ. The City of Hayden is working on obtaining the final right-of-ways. The District, working with JUB, also has plans for Ramsey Road to Huetter.
4. **Lacey Main Project:** The District intends to do a tie-in to the 12" line installed in 2013. Then, a 6" line can be abandoned when the District installs the 18" line. Buddy's Backhoe will be doing the project as part of the tank project. The District will use the \$14,000.00 credit the District has coming for the Lacey watermain. The City of Hayden has decided they will not be relocating the gas line. They believe that is the District's responsibility. It is going to cost approximately \$11,000.00 to move the gas main. The City of Hayden is requesting an easement along Lacey. The District attorney will address the easement request through a letter to the City.
5. **2022 Budget:** The Administrator requested FCS do a rate study review prior to doing a rate increase for fiscal year 2022. The District should receive FCS findings by Thursday, August 9th, 2021. The budget is approved besides the rate increases. The District will increase the CAP fees and other miscellaneous fees in accordance with the 2019 rate study. The District hopes the customers will not experience a rate increase for 2022. This will give the District's customers a bit of a break for the next year. The CAP fees and other rates will be increased by 4%.

The District will confirm the budget and rates at the next Board meeting on September 7th, 2021. Any rate increases will go into effect the first week of October.

I. NEW BUSINESS:

6. **Development Agreement for Hidden Meadows:** (*Action Item*) Hidden Meadows will consist of 8 domestic connections. The Development Agreement was approved.

J. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming month's schedule.

A motion was made by Director Antrim to transfer \$60,000.00 from MWB Credit/Debit account (5796) to MWB Checking (2557), seconded by Director James, motion passed.

K. EXECUTIVE SESSION:

Chairman Fleming made a motion at 6:50 p.m. to hold an Executive Session under Idaho Code 74-206(f)(I): To advise legal representation or public awareness of probable litigation, seconded by Director Antrim, motion passed.

Roll call vote:

Chairman Fleming	Yes
Director Antrim:	Yes
Director James	

A motion was made by Director Antrim to end executive session at 7:14 p.m. and return to the regular board meeting, seconded by Chairman Fleming, motion passed.

A motion was made by Direct Antrim to prepare a letter in response to the 1780 Dakota customer request, seconded by Director James, motion passed. All Board members were in agreement, none opposed.

SETTING DATE FOR NEXT MEETING: - September 7, 2021

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 7:20 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator