

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**July 13, 2021**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on July 13, 2021.*

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, and Director Antrim.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **SWEARING IN OF NEWLY APPOINTED PUBLIC OFFICIAL:** Directory James gave his Oath, was sworn in, and was appointed as Director to replace Director Holton, for the remainder of Director Holton's term.
- E. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the July 13, 2021 agenda, seconded by Chairman Fleming.
- F. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- G. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 45 checks (14258 – 14303) and six auto pays, totaling \$126,574.75. An itemized list may be found in the minutes book. Director Antrim made a motion to approve the June 1, 2021 regular minutes, and the July 13, 2021 financials as presented, seconded by Director James, motion passed.
- H. **PUBLIC COMMENT:**
- Excess Water 2773 Blueberry: Customer had a problem with her sprinkler system causing an excessive water bill. Repairs were necessary. The Board forgave and credited the account half of the excess water fees.
  - Excess Water 2617 Apperson: Customer had a problem with his sprinkler system. Customer was able to do the necessary work to repair the line. The Board forgave and credited half of the excess water fees for the month of May 2021.
- I. **OLD BUSINESS:**
1. **Tank 2 / 375 Lacey / Bond:** The tank is now 105 feet in height. The project is a slightly behind due to the concrete shortage. CB&I had hoped to do two pours per week. The bottom portion of the tank should be complete by the end of October. The tank should be ready to use in July 2022. The tower will have a

pond to utilize the water generated from the start-ups/shutdowns. The District will plant inexpensive eco friendly landscaping which will be watered from the pond.

2. **Bureau of Reclamation:** The Administrator will meet with Mark from the Bureau on July 14, 2021. There will be two Memorandums of Understanding created, one for obtaining the easements, and the second for payment arrangements. The District hopes to receive the documents soon.

3. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** (*Action Item*) The Administrator met with JUB and the City of Hayden on July 12, 2021. It is anticipated that over 1,300 feet of 10" pipe, and 800 feet of 8" pipe will be laid for the line. The District is working with the City of Hayden to develop a workable Memorandum of Understanding. There will be a few road cuts involved with the project. The District is trying to abandon the airport line because it services from the back of properties. Only a few crossings will use cold patches.

4. **Lacey Main Project:** Buddy's Backhoe has not finished the line on Krest to Reed. They have another obligation but will be back on site the end of September. The District still has two road crossings to complete but the patches should be completed by MDM shortly. The District will continue to move forward on the main from Reed to west of Barcelona.

**J. NEW BUSINESS:**

5. **2022 Budget:** (*Action Item*) The budge will be addressed in a Budget Workshop.

6. **Will Serve Jacki's Glade, 1225 Orchard:** (*Action Item*) This is a fourplex on Orchard. The District granted a Will Serve for the project over a year ago but the project was delayed. The property has since been sold, and the new owner is requesting a Will Serve. This will be off Macie loop, close to Ramsey and it is a one-acre parcel. The Developer wants to put in a 6" watermain and add a second fourplex at some point in the future. The District will have the capacity to serve the project next year, once the tank is complete. The District will grant a Conditional Will Serve for the time being. Director Antrim made a motion to approve the Jacki's Glade Conditional Will Serve, for one fourplex, seconded by Director James, motion passed

7. **Payroll Adjustment:** (*Action Item*) The District has recently hired a new field technician. In order to cover payroll, the weekly amount transferred from the District checking account to the District payroll account must increase. Director Antrim made a motion to increase the weekly transfer to cover the expense, seconded by Director James, motion passed.

**WORKSHOP:**

**Roll call vote:**

Chairman Fleming	Yes
Director Antrim:	Yes
Director James:	Yes

**Budget:** The proposed budget was prepared and provided by the District Administrator for the Board. The budget will be addressed further at the August 3, 2021 board meeting.

**Rates:** The Rate Study of 2019, approved and passed through the Bond on November 4<sup>th</sup>, 2019, called for an 4% increase in the billing rates. This Administrator is hopeful such a large increase will not be necessary. The District will do a brief study to determine if the Bond can still be successfully and timely paid without that large of an increase.

**CAP Fees:** The Rate Study of 2019, approved and passed through the Bond on November 4<sup>th</sup>, 2019, called for an 4% increase in the CAP Fees. This increase will be enacted in accordance with the Rate Study. This increase will be enacted in accordance with the Rate Study and Bond Election Resolution 19-011.

**K. STAFF REPORT:**

**Administrator Report:** Administrator's report was given orally. He provided a review of the upcoming month's schedule and covered the following topics:

A motion was made by Director Antrim to transfer \$40,000.00 from MWB Credit/Debit account (5796) to MWB Checking (2557), \$35,000.00 from MWB EFT account (4313) to MWB Checking account (2557), and \$219,000.00 from the MWB Connections account (5866) to the MWB ICU Connections account (481), seconded by Director James, motion passed.

**SETTING DATE FOR NEXT MEETING:** - August 3, 2021

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director James. The meeting adjourned at 7:06 p.m.

Respectfully submitted:  
Dawn Chidester  
District Clerk

Approved by:  
Branden Rose  
District Administrator

Approved:

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Doris Fleming  
District Chairman

Approved:

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Dawn Antrim  
District Director