

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**June 4, 2019**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 6:00 PM on June 4, 2019.*

- A. **CALL TO ORDER:** Meeting was called to order at 6:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming and Director Holton.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the June 4<sup>th</sup>, 2019 agenda, seconded by Chairman Fleming, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 43 checks (13278-13314, 13292 was Voided), and three auto pays, totaling \$206,015.91. An itemized list may be found in the minutes book. Director Holton made a motion to approve the May 7<sup>th</sup>, 2019 regular minutes and the June 4<sup>th</sup>, 2019 financials as presented, seconded by Chairman Fleming, motion passed.
- G. **PUBLIC COMMENT:** Public comment was heard by the property owner for 10916 N. Seaside St., Hayden, ID. Mr. Fisher requested the District waive his late fees for the 1<sup>st</sup> quarter, quarterly invoice. The District agreed to waive the late fees once in the lifetime of the account. Two other customers, the owners of the property located at 10830 N. Ramsey Rd., Hayden, ID and 1270 W. Tamarindo Ln., Hayden, ID, appeared in writing. Their late fees were waived, again, once in the lifetime of the account. The owner of 1270 W. Tamarindo was sent a letter informing him he must appear before the Board in person if he wishes to request late fees on one of his other accounts be waived.
- H. **PUBLIC HEARING FOR ANNEXATION DOMESTIC ONLY NEC HUETTER:**

**SPECIAL SESSION:**

**Roll call vote:**

Chairman Fleming	Yes
Director Holton:	Yes

No public comments were received in writing or otherwise. With no objections, the Board determined Viking Construction, Inc. South 80 acres will be annexed into the District. The site contains a Well. The Board will conduct the appropriate tests and studies to determine the Well's quality and abilities. The Well is a smaller Well, 10", with the present capability of pumping roughly 800 gallons per minute. It could be a useful winter Well if the quality is good. It may be possible to increase the Well's capability.

Director Holton made a motion to return to the regular session, seconded by Chairman Fleming, motion passed. The Special Session ended at 6:12 PM and the Board returned to the regular board meeting.

**I. OLD BUSINESS:**

1. **Wells #5 Carrington:** The paving is complete; grading and painting are done. The District anticipate the Well being in working order in July but if not in July then August. The Board approved a payment to TML in the amount of \$100,607.66. The next payment to TML should be substantially larger.
2. **Water Master Plan:** The District received a letter from the DEQ stating we were preapproved for a loan. The loan would not exceed a 2.75% interest rate.
3. **Bureau of Reclamation:** Nothing new to report.
4. **Valley Way & Hayden Orchard Subdivisions:** A letter will be sent to North Kootenai Water District.
5. **Rate Study FCS Group:** The rate study results were presented to the Board and can be found on the District website. In order for the District to meet the expense expectations in the future, the rates are anticipated to increase 8% for the next two years, then drop down to a 4% increase in the third year, and 2% yearly thereafter. This equates to an increase of approximately \$5.00 per quarter and \$8.00 for the annual assessment for property an acre and under, slightly more for customers over an acre. The District anticipates an annual growth rate of approximately 3% yearly. The Board will be presenting the increase to the public for a Public Hearing and comment.

**J. NEW BUSINESS:**

1. **Obtaining Bond Counsel:** (*Action Item*) The District will need to obtain counsel to present the bond to the public. The District narrowed the options down to two attorneys, Lara McAloon with McAloon Law and Danielle Quade with Hawley & Troxell. Ms. McAloon's proposal was a \$27,430.00 flat rate for a 6 million bond and \$29,535.00 for a 6.5 million bond, plus her fees would be an additional 5 to 10 thousand, depending on the size of the loan. Ms. Quade submitted a proposed contract to charge an hourly fee of \$270.00 per hour for her time, and various hourly fees for support staff. Ms. Quade has never done an irrigation bond but has an affiliation with a Boise area firm that has a lot of experience. She would have the advantage of co-counsel at her beckon call. Ms. Quade came highly recommended from JUB Engineering and the District attorney. Her rates are good and she is local. A motion was made by Director Holton to approve the use of

Danielle Quade with Hawley and Troxell, seconded by Chairman Fleming, motion passed.

2. **FY 2018 Audit Results:** (*Action Item*) The Administrator presented the District's 2018 fiscal year financial audit prepared by Magnuson, McHugh and Company, PA . The audit was a clean and passing audit. It is the auditor's responsibility to make sure the District is in compliance with all State and Federal requirements and it has determined the District is in compliance with all requirements.

3. **Annexation of NEC Huetter & Prairie 16 Acres & Resolutions 19-08:** (*Action Item*) A motion was made by Director Holton to approve Resolution 19-08, seconded by Chairman Fleming, motion passed. Chairman Fleming signed the resolution and the Order for Annexation.

4. **693 Miles:** (*Action Item*) 693 Miles is proposing to tie into a watermain off Mikies Place. The development will allow the District to abandon a line in the back yard of houses off of Reed and Mikies Place. The development will install a 12" line on the frontage and loop into Mikies Place. The District will have an easement. The development will have one hydrant for blow-offs. The development would allow the District to abandon the utility easements for the houses on Mikies Place and a home on Reed. It will allow the District to abandon a 22" watermain in the back and move the meters for the neighboring houses to the front line. The District approved the progress of 693 Miles and the line abandonment.

**K. STAFF REPORT:**

**Administrator Report:** Administrator's report was given orally. He provided a review of the upcoming months schedule.

A motion was made by Director Holton to transfer \$150,000.00 from the MWB Capital Improvements account to MWB Sweep Checking, seconded by Chairman Fleming, motion passed.

**SETTING DATE FOR NEXT MEETING:** - July 2<sup>nd</sup>, 2019

**L. EXECUTIVE SESSIONS:**

An Executive Session was not required.

With no further business, a motion to adjourn was made by Director Timmins and seconded by Director Holton. The meeting adjourned at 8:30 p.m.

Respectfully submitted:  
Dawn Chidester  
District Clerk

Approved by:  
Branden Rose  
Administrator