

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

June 1, 2021
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on June 1, 2021.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Dion Holton and Director Antrim.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Antrim made a motion to approve the June 1, 2021 agenda, seconded by Director Holton.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 38 checks (14218-14257) and three auto pays, totaling \$759,229.80. An itemized list may be found in the minutes book. Director Holton made a motion to approve the May 4, 2021 regular minutes, and the June 1, 2021 financials as presented, seconded by Director Antrim, motion passed.
- G. **PUBLIC COMMENT:** None
- H. **OLD BUSINESS:**
 - 1. **Strawberry Fields:** Chairman Fleming signed the approved Memorandum of Understanding.
 - 2. **Tank 2 / 375 Lacey / Bond:** The tower is progressing nicely. Once completed, the tower will be 161 feet in height. The District will have a change order for the extension from Krest to Reed. Buddy's Backhoe will be taking a break from the project to meet other commitments but will resume work in September of 2021. By the start of July, the base for the tank should be complete. CB&I are averaging two pours of concrete per week. Eventually, the red and white pedestal will be collapsed and removed through the service door. The tank is being manufactured onsite. The final project will include beautiful low water landscaping.
 - 3. **Bureau of Reclamation:** The District is awaiting the Memorandum of Understanding from the Bureau. The District Administrator provided the Bureau with the GIS outline of the District and all the necessary information requested so far. The District's ability to abandon certain lines in the backyard of some customers is still questionable at this time.

4. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** (*Action Item*) Plans for the project shared by the City of Hayden and the District have been submitted to DEQ. A Memorandum of Understanding was provided to the District Administrator. He will review the agreement shortly. The City of Hayden must still obtain right-of-ways before the project can begin. The District is hopeful we can start the project bid process around Thanksgiving 2021.

5. **Lacey Main Project:** All pipes for the main have been purchased and is stored. The May bill run includes the last of the supplies but there may be some odd and ins to purchase later.

I. NEW BUSINESS:

6. **350 Square D VFD for Lacey:** (*Action Item*) The Lacey VFD can run for 18 hours before it gives an overheating code. This is the last VFD that needs to be updated. The present VFD is obsolete. The replacement must be done soon since the District does not want to be down over the summer. Director Holton made a motion to approve the VFD Replacement for Lacey proposal from Bigfoot, seconded by Director Antrim, motion passed.

7. **Vehicle Purchase:** (*Action Item*) The District recently hired a new field technician. Since the District has a new hire, we need another vehicle. The District Administrator put a list together of the desired qualities the vehicle should have and submitted the list to various automotive dealerships. The District was willing to consider new and used vehicles. A wide range of vehicles was considered, vans, trucks or SUVs. The Districted narrowed the possibilities to three dealerships. The Board agreed the purchase should be a Ford Transit Cargo Van. Director Holton made a motion to purchase a Transit Connect Cargo Van for \$29,790.00 from Mike White Ford, seconded by Director Antrim, motion passed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming month's schedule and covered the following topics:

A motion was made by Director Antrim to transfer \$40,000.00 from MWB Credit/Debit account (5796) to MWB Checking (2557), and \$35,000.00 from MWB EFT account (4313) to MWB Checking account (2557), seconded by Director Holton, motion passed.

SETTING DATE FOR NEXT MEETING: - July 13, 2021

Because of the Independence Day holiday, the Board agreed the next meeting should be held on July 13, 2021. A legal add will run in the CDA Press, be placed on the website and posted at the District office informing customers of the date since this is the second Tuesday in July and not the traditional first Tuesday of the month.

With no further business, a motion to adjourn was made by Director Holton and seconded by Director Antrim. The meeting adjourned at 6:00 p.m.

Respectfully submitted:
Dawn Chidester
District Clerk

Approved by:
Branden Rose
District Administrator