

**Hayden Lake Irrigation District**  
2160 W. Dakota Avenue  
Hayden, ID 83835-5122

**May 4, 2021**  
**Regular Meeting**

*The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 p.m. on May 4, 2021.*

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming and Director Antrim. Director Holton appeared telephonically.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the May 4, 2021 agenda, seconded by Director Antrim.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 38 checks (14169-14207) and three auto pays, totaling \$235,445.55. An itemized list may be found in the minutes book. Director Antrim made a motion to approve the April 6, 2021 regular minutes, and the May 4, 2021 financials as presented, seconded by Director Holton, motion passed.
- G. **PUBLIC COMMENT:** None
- H. **OLD BUSINESS:**
  - 1. **Strawberry Fields:** Attorney Mike Schmidt prepared a letter dated April 29, 2021, in response to Attorney Susan Weeks' Memorandum dated March 25, 2021. The letter was provided by Strawberry Fields HOA President Wayne Kralicek. The Board was advised by the HOA President the City of Hayden does not have the ability to put the 27 Strawberry Fields parcels into 3 parcels as requested in Attorney Susan Weeks' Memorandum. The Board, after reading Attorney Mike Schmidt's letter, agreed to accept the HOA terms. The District will list the HOA common grounds as five acres and forgive the HOA account balances for 2020 excess water and 2021 irrigation assessment fees. It was agreed the District would prepare a Memorandum of Understanding confirming the agreement as presented. Director Antrim made a motion to accept the terms as presented by Attorney Mike Schmidt on behalf of the Strawberry Fields Homeowner's Association, seconded by Director Holton. The District agreed to increase the account size to five acres. Additional irrigation assessment fees will not be charged for 2021.

2. **Tank 2 / 375 Lacey / Bond:** The District posted progress pictures on Facebook to provide the public an update on the tank process. Part of the progress includes 100 feet of concrete, 16" thick, being poured. Two layers of wire mesh were laid. Additional materials will arrive in July. All materials, steel and iron, are made in the US. The District received another bill from CB&I in the amount of \$406,826.86. The tank is now 28% complete. The transformers Avista required the District to relocate are in place.

3. **Bureau of Reclamation:** The Bureau process is moving forward. The Administrator met with the Bureau on April 29, 2021, at the Bureau's request, to inspect property the Bureau holds an interest in. The Bureau will schedule one more visit. The Administrator ordered signs to mount in the easements reaffirming the existence of waterlines.

4. **Ramsey Road / Wyoming to Lancaster, Phase 1A & 1B:** (*Action Item*) JUB received a response from the City of Hayden regarding the future waterline.

5. **Lacey Main Project:** The District will be adding new valves on Lacey on May 6, 2021. This will require a shut-off, but the District is hopeful the water will be turned back on by 8:00 p.m. Buddy's Backhoe and Big Sky Construction will be assisting the District with the shut-off and valve placement.

I. **NEW BUSINESS:**

6. **Conditional Will Serve for Hayden Sky Estates:** (*Action Item*) A Conditional Will Serve was prepared for Hayden Sky Estates. It will cover 167 acres and over 600 homes. The property will be annexed into the District for domestic use only. The project is not expected to begin until spring of 2022.

7. **FY 2020 Audit:** (*Action Item*) The audit is complete and was presented to the Board. The auditor only questioned accounts switched to monthly bills as they sold, versus being transferred on October 1, 2020, to prevent customer confusion. All other aspects of the audit were clear and clean.

K. **STAFF REPORT:**

**Administrator Report:** Administrator's report was given orally. He provided a review of the upcoming month's schedule and covered the following topics:

The District received a letter from North Kootenai Water District. They disputed the District's ability to discontinue fire flow service for the Hayden Orchard Subdivision. The Administrator will follow up on the issue with the District attorney.

TDI did not obtain an encroachment permit to work in the District's easements. The company failed to abide by District requirements and keep a distance from the District waterlines. Attorney Susan Weeks will prepare an agreement requiring TDI to keep a distance of five feet from the mains. Further, TDI will need a right-of-way permit.

A motion was made by Director Holton to transfer \$3,709.00 from MWB Checking account (2557) to MWB Connection account (5866), \$3,411.00 from MWB Checking account (2557) to MWB Connection account (5866), \$127,000.00 from MWB Replacement account (1578) to MWB Checking account (2557), and

\$32,000.00 from MWB Capital Improvements account (1586) to MWB Checking account (2557), seconded by Director Antrim, motion passed.

**SETTING DATE FOR NEXT MEETING:** - May 4, 2021

With no further business, a motion to adjourn was made by Director Antrim and seconded by Director Holton. The meeting adjourned at 6:50 p.m.

Respectfully submitted:

Dawn Chidester

District Clerk

Approved by:

Branden Rose

District Administrator