

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

December 1, 2020
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on December 1, 2020.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Holton, Director Alexander and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the December 1, 2020 agenda, seconded by Director Alexander, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 33 checks (13983 – 14015) three auto pays, totaling \$54,324.00. There were four voided checks 14014, 14017, 14018, 14019. An itemized list may be found in the minutes book. Director Alexander made a motion to approve the November 3, 2020 regular minutes, and the December 1, 2020 financials as presented, seconded by Director Holton, motion passed.
- G. **PUBLIC COMMENT:**
- 9010 Ramsey: Customer sent letter requesting half of water usage be waived. Customer did not appear. The customer repaired leak and submitted documentation, 16,000 gallons will be credited to the account for a total of \$28.00. Director Alexander made a motion to approve the credit, but recommends customers come in person, seconded by Director Holton, motion passed.
- H. **OLD BUSINESS:**
1. **Bureau of Reclamation:** Starting in January
 2. **Tank 2 / 375 Lacey / Bond:** (*Action Item*) The process of preparing for the foundation on the tower is in process. Rebar is being tied and secured. Concrete pour is expected in December with a winter break following. Buddy's backhoe will install the waterline on site allowing the project to stay on track. April – July Crane derrick will install the concrete shaft. In spring work will begin in the public right of way August – October Installation of steel tank at grade and painting. Expect the

tank to be up and running for the 2022 season. We will be posting pictures of the progress on Facebook, and an article in the CDA Press.

3. **1780 Dakota Leak:** This customer has a leak on their domestic service line. The leak is slowly getting worse, last check the leak was a gallon per minute. The leak has been detected but not repaired. The customer believes the leak in the line is in the District easement. The customer believes the District should be responsible for repairing the leak because the District moved the meter over 10 years ago. The District required the developer to move the water line to the road on Dakota. The customer has planted trees and the neighbor put a fence in the easement. If the leak is determined to be in the easement, the District authorized the customer to dig in the easement to repair the leak. The customer believes the leak should be the District's responsibility and that the District should pay for the repair. The District had a one-year warranty for the line, but the warranty is expired. District by-laws are clear; the district is not responsible for anything downstream of the meter. Repairs for anything downstream of the meter will need to be made by the customer. The customer has been informed that the livestock credit cannot be used to cover their leak. Furthermore, the District will grant the customer the extra water usage in accordance with last year's reads but everything over that will be billed and is the customer's financial responsibility. A letter will be sent explaining the Boards decision.

I. NEW BUSINESS:

1. **Will Serve:** There were no new Will Serves to present.
2. **Chlorination of System Annually Starting 2020:** Due to unfavorable samples in numerous construction projects a proposal to chlorinate the system on an annual basis was presented by the District Administrator for preventative and training purposes. This would take place each year after the irrigation season and would take 1-2 weeks. A 3-year plan was recommended. Two wells would be set up with the proper equipment each year. Starting with Larix and Lacey wells. Estimated cost will be around \$5000.00 for year 2021. The District will be adding a chlorination room at the Lacey well site. Chlorination will take place this year mid-December or after the first of the year 2021. Customers will be notified via postcards. Motion was made by Director Holton to set up chlorination, Director Alexander seconded, motion was passed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule.

A motion was made by Director Holton to increase the weekly payroll transfer from Checking account (2557) to MWB Payroll account (5149) in the amount of \$8000.00 , seconded by Director Alexander, motion passed.

SETTING DATE FOR NEXT MEETING: - January 5, 2021

With no further business, a motion to adjourn was made by Director Alexander and seconded by Director Holton. The meeting adjourned at 6:09 p.m.

Respectfully submitted:

Cheryl Munds
Clerk

Approved by:

Branden Rose
District Administrator