

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

November 5, 2019
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on November 5th, 2019.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Chairman Fleming, Director Holton and Director Timmins.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) The Agenda was amended to add, after the approval of the minutes (“F”), the reading and signing of the Certificate of Election for Director Dion Holton. Director Timmins made a motion to amend the Agenda to include the acknowledgment of the Certificate of Election, and approve the November 5th, 2019 agenda as amended, seconded by Director Holton, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None.
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 46 checks (13477 – 13525) and three auto pays, totaling \$107,783.70. An itemized list may be found in the minutes book. Director Holton made a motion to approve the October 1st, 2019 regular minutes and the November 5th, 2019 financials as presented, seconded by Director Timmins, motion passed.
- G. **CERTIFICATE OF ELECTION:** Chairman Fleming presented and read the Certificate of Election to the Board which stated the Election requirements, the fact that Director Holton was unopposed and his reelection to the position for a period of three years. Director Holton signed the official Certificate of Election, Chairman Fleming Attested to the signature and the document was stamped with the official District Seal. The Certificate of Election will be appropriately filed.
- H. **PUBLIC COMMENT:**
- 987 Hayden requested the District waive a backflow fee of \$10.00. The Board denied the request because the customer failed to appear.
 - City of Hayden requested the Board reconsider charging retroactive excess water charges. The Board agreed to forgo collecting excess water charges for the past five years and will charge for only the 2019 excess water fees.

- 10511 Seaside requested the Board waive excess water charges in the amount of \$113.31. The Board agreed to waive the excess fees.
- Balsler Estates requested the District waive excess water charges. The Board denied the request because the customer failed to appear.
- 915 Dee requested the District waive excess water charges and/or afterhours labor and equipment fees. The Board agreed to waive excess water fees in the amount of \$514.14. Customer completed all repairs and replaced the entire service lateral.
- 2741 Broadmoore requested the District waive excess water charges. The Board denied the request because the customer failed to appear.
- 7210 Joanna requested the District waive 2019 excess water charges. The Board denied the request because the customer failed to appear.
- 10769 Seaside Dawn Crabb expressed her feelings of disappointment with what she believed was the Board's mishandling of the easement issue. She felt the subdivision customers were mistreated. Ms. Crabb spoke about how Avondale does not have the same issues.

I. PUBLIC HEARING FOR NOTICE OF RATE STRUCTURE CHANGES EFFECTING DOMESTIC & COMMERCIAL ACCOUNTS: (Action Item)

The District Administrator presented an email to the Board from a customer with concerns about the new rate structure. The Administrator was able to explain the rate structure to the customer through email communications and presented the conversation as public comment. The customer did not appear.

Mr. Navarro appeared to oppose the rate structure and, based on his water usage, the anticipated increase in cost. Mr. Navarro is a resident in the District and believes the District did not do enough to make customers aware of the Public Comment period. He explained to the District he is on a fixed income. The Rate Structure and Public Hearing were posted the District website at www.haydenirrigation.com, at the District office, and published in the CDA Press. The District also sent pamphlets to the residents of the District informing the members of the monthly rates. Despite already exceeding all necessary public notice requirements, the District agreed to extend the Public Comment period and include the information in the November Irrigation Assessment Newsletter. However, having received no other comments, Director Holton made a motion to adopt the new rate structure change effecting domestic and commercial accounts, seconded by Director Timmins, motion passed. Monthly billing will only apply to customers under an acre, with only one meter, and will not apply to the majority of the District customers until November 2020, FY 2021. New customers will be billed monthly and existing customers will have the option to move to monthly billing now or wait until the transition occurs in November of 2020.

J. OLD BUSINESS:

1. **Wells #5 Carrington:** The Board intends to make the final payment for the project through the December check run. The District is waiting for the Well manuals, warranty and maintenance records. The District got the final walkthrough from DEQ and received the official approval to use the Well. The District will need to do some landscaping to the site but because of the weather and the time of

year, this is expected to wait until the spring of 2020. The District intends to use ecofriendly plants and shrubbery that do not require heavy water usage and a drip system will be installed.

2. **Water Master Plan:** The District received a letter from DEQ declaring a no significant impact determination. No objections were received in the draft FONSI published in the September 17, 2019 article in the CDA Press. The environmental review is complete. The old District office located at the Lacey wellsite has been demolished. The District staff completed the demolition to save money. The District Administrator obtained an estimate from Avista to extend electric distribution to the undeveloped commercial development. The District intends to charge cell towers a hook-up fee as part of the tank project. Director Timmins made a motion to accept Avista's Electric Service Agreement and pay the amount of \$26,518.82 to extend electric distribution, seconded by Director Holton, motion passed.

3. **Bureau of Reclamation:** The District has not received an update on the MOA. Nothing new to report.

4. **Backflow Deadlines Dates, Resolution 19-14:** (*Action Item*) Director Holton made a motion to approve Resolution 19-14, seconded by Director Timmins, motion passed. Resolution 19-14 will go into effect in 2020 so as to give the District testers the opportunity to coordinate their commercial property customers' test schedules.

K. NEW BUSINESS:

1. **Resolution 19-15, Bureau Waterline Abandonment:** (*Action Item*) Director Timmins made a motion to approve Resolution 19-15, seconded by Director Holton, motion passed. Once the Bureau releases their interest to the various waterlines, and the District is no longer using the watermains, the property will be deeded back to the customers.

2. **Windmill Storage Will Serve:** (*Action Item*) They will require one domestic meter, one fire hydrant and will have require a 12" waterline. The storage unit will not be annexed into the District. Director Holton made a motion to issue a Will Serve for Windmill Storage, seconded by Director Timmins, motion passed. The District Administrator is authorized to sign the Will Serve.

3. **Developer Agreement:** (*Action Item*) There were no new Development Agreements to present at this time.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule.

The Board authorized the District Administrator to purchase turkeys for the staff and Board members for Thanksgiving and hams or prime ribs for Christmas.

Director Timmins will be giving his resignation in writing and anticipates December 2019 being his last active month as a Board member. A new director will be appointed at the January 2020 Board meeting.

7:10 pm: The Election Judge and appointed Clerks tallied the Bond Election ballots. A total of 165 votes were cast; 129 votes were in favor of the bond, 36 opposed. The Bond for the new elevated storage tank passed by the majority of the votes. A Canvass of the Votes was scheduled for Friday, November 8th, at 4:00 p.m.

SETTING DATE FOR NEXT MEETING: - December 3rd, 2019

L. EXECUTIVE SESSIONS:

An Executive Session was not required.

With no further business, a motion to adjourn was made by Director Holton and seconded by Director Timmins. The meeting was adjourned at 7:15 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator