

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

November 3, 2020
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on November 3, 2020.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Holton, Director Alexander and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Holton made a motion to approve the November 3, 2020 agenda, seconded by Director Alexander, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 36 checks (13946 - 13980) and three auto pays, totaling \$208,725.65. An itemized list may be found in the minutes book. Director Alexander made a motion to approve the October 6, 2020 regular minutes, and the November 3, 2020 financials as presented, seconded by Director Holton, motion passed.
- G. **PUBLIC COMMENT:**
- 10830 Ramsey: Customer sent second letter requesting late fees be waived. Customer did not appear. Late fees for this account have been waived in the past. The customer will be provided a letter explaining fees will not be waived. In the future, all customers requesting fees be waived will receive a letter explaining the Board's decision.
- H. **OLD BUSINESS:**
1. **Bureau of Reclamation:** Nothing new at this time.
 2. **Tank 2 / 375 Lacey / Bond:** (*Action Item*) The District Administrator proposed the Board sign a contract with Strata for professional services. Strata would assist with special inspections and construction material testing. Hiring Strata directly will save the District the 10% markup fee from JUB. Director Holton made a motion to accept the Strata contract, with a preliminary fee estimate of \$49,745.00, seconded by Director Alexander, motion passed.
The City of Hayden Building Permit is estimated to cost \$20,000.00. It would include one plan inspection. The cost is based on the project dollar amount.

The foundation permit has been signed. Construction of the foundation will start in November 2020 and should be complete in a little over a month.

I. NEW BUSINESS:

1. **Will Serve:** There were no new Will Serves to present.

2. **9577 Government Way Profit Loss & Plumber Bill:** The District recently completed a project with the City of Hayden. The project required the District to shut down a water line to cap. A water line was shortened 20 feet and a 4" main was drained in the process. After completion of the project, 9577 Government had service but lost water service that evening. The customer contacted the District office the following morning to report the outage. The District was able to reestablish the service quickly but discover an unreported, outdated backflow assembly at the establishment. The customer contacted a plumber since the backflow assembly was faulty. The plumber discovered rocks in the double check (DC) backflow assembly. In accordance with State Plumbing Codes, for commercial properties, the first backflow connection must be a reduced pressure backflow assembly. The plumber believed the DCs failure was due to the District's project. However, the District has no verification that the DC valves failed due to the project or the rocks. The DC was repaired and tested by an approved certified tester who found scaling in the DC. The owner of 9577 Government Way is requesting the Board reimburse him for the plumber bill and lost sales since the establish was without water for a period of time. The District is requiring the customer comply with state codes and replace the DC with a RP. Director Holton made a motion to credit the account for 9577 Government way the amount of the plumber's bill once the bill is provided, seconded by Director Alexander, motion passed.

3. **1780 Dakota Leak:** This customer has a leak on their domestic service line. The leak is slowly getting worse, last check the leak was a gallon per minute. The leak has been detected but not repaired. The customer believes the leak in the line is in the District easement. The customer believes the District should be responsible for repairing the leak because the District moved the meter over 10 years ago. The District required the developer to move the water line to the road on Dakota. The customer has planted trees and put a fence in the easement. If the leak is determined to be in the easement, the District authorized the customer to dig in the easement to repair the leak. The customer believes the leak should be the District's responsibility and that the District should pay for the repair. The developer had a one-year warranty for the line, but the warrant is expired.

The customer receives an animal credit for their livestock. This permits them to use their irrigation assessment over the year and not just from May to September. However, the customer has been informed the livestock credit cannot be used to cover their leak. The District will grant the customer the extra water usage in accordance with last year's reads but everything over that will be billed and is the customer's financial responsibility

4. **Holiday Turkey/Ham:** The Board approved the distribution of a Thanksgiving Turkey and Christmas Ham to the District employees and Board members for the holidays.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule.

A motion was made by Director Alexander to transfer \$60,000.00 from the MWB Credit/Debit account (5796) to the MWB Checking account (2557), and to transfer \$40,000.00 from the MWB EFT account (4313) to the MWB Checking account (2557), seconded by Director Holton, motion passed.

The Board authorized the District Administrator to make the necessary changes affecting the District personnel as discussed.

SETTING DATE FOR NEXT MEETING: - December 1, 2020

With no further business, a motion to adjourn was made by Director Holton and seconded by Director Alexander. The meeting adjourned at 6:10 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator