

Hayden Lake Irrigation District
2160 W. Dakota Avenue
Hayden, ID 83835-5122

October 6, 2020
Regular Meeting

The following are minutes of the regular meeting of the Hayden Lake Irrigation District Board of Directors, held at 2160 W. Dakota Avenue, Hayden, Idaho, at 5:00 PM on October 6, 2020.

- A. **CALL TO ORDER:** Meeting was called to order at 5:00 p.m. by Chairman Fleming.
- B. **ROLL CALL TO ESTABLISH QUORUM:** Present were Director Holton, Director Alexander and Chairman Fleming.
- C. **DECLARATION OF A QUORUM:** A quorum was declared.
- D. **APPROVAL OF AGENDA:** (*Action Item*) Director Alexander made a motion to approve the October 6, 2020 agenda, seconded by Director Holton, motion passed.
- E. **CONFLICTS OF INTEREST ON AGENDA:** (*Action Item*) None
- F. **APPROVAL OF MINUTES & FINANCIALS:** (*Action Item*) There are 34 checks (13911&13945) and three auto pays, totaling \$84,721.70. An itemized list may be found in the minutes book. Director Holton made a motion to approve the September 1, 2020 regular minutes, and the October 6, 2020 financials as presented, seconded by Director Alexander, motion passed.
- G. **PUBLIC COMMENT:** None
- H. **OLD BUSINESS:**
 - 1. **Bureau of Reclamation:** The District has been contacted by the new Project Manager with the Bureau. He stated the draft agreement was acceptable and payments are not required until January of 2021, when the process moves forward. The District does not expect to hear further from the Bureau until the end of 2020 or beginning of 2021.
 - 2. **Tank 2 / 375 Lacey / Bond:** (*Action Item*) The Contract and Notice to Proceed were signed. JUB has a tentative schedule to follow. The District is in the review process. The structural engineers are hard at work. Panhandle area counsel were hired to assist the District with insuring prevailing wages and other contract requirements are met. Federal jobs have different pay tiers that must be followed. The Panhandle counsels will take care of the stimulations for the prevailing wages and materials. Buddy's Backhoe was subcontracted by CB&I for the tank project but was not timely informed they received the bid. Therefore, they did not lock down the price on pipes. The pipe cost is higher than previously bid.

JUB had a pre-con meeting last week. JUB anticipates CB&I starting the project in November but they must meet certain criteria before the project can begin. Draft drawings should be ready next week. The District needs to obtain a building permit but must have stamped drawings in hand for the City of Hayden to review. CB&I intends to work through the end of December once they receive the go-ahead to start the project. JUB and CB&I are working closely together and are eager and optimistic that all requirements will be timely met so the project can start. JUB is doing their best to make sure the process is moving swiftly.

Once the process has started, DEQ could take months to pay the contractors. JUB will provide the billing then the bill must go to Katie with DEQ and then DEQ's financial department. The District has agreed to pay the wages and expenses to ensure the contractors are paid timely. The District would then be reimbursed from DEQ when they pay.

I. NEW BUSINESS:

1. **Will Serve / Gayle's Glen Subdivision:** This is a subdivision extended off Murcia Lane. Presently, there is no watermain off Ramsey in the area of the future subdivision. The District would propose the waterline go across Ramsey, on the opposite side of the road, and along Miles Avenue. The Miles waterline would be placed on the property owned by the builder. They would have to remove the fence and trees from the existing property facing Miles to put the waterline in since the line should be placed at the edge of the asphalt. The District anticipates the first house in the subdivision would be done in late 2021 or early 2022. The District would have the capacity to service the subdivision by that time. The project would enable the District to have an accessible waterline down the Miles, with a new connection on Ramsey. Director Holton made a motion to approve the Will Serve for Gayle's Glen Subdivision, which will consist of 15 lots, provided the waterline is put in as described, seconded by Director Holton, motion passed.

1090 Lacey / Del Kerr Designation: Del Kerr intends to develop his property on Lacey. The road will be removed for sewer and need to be repaved after the line is put in under the road. It would make financial sense for the District to place the new waterline down Lacey to the edge of Del Kerr's property at 1090 Lacey. This would allow staging for the District to abandon the line located behind the properties north and south on Lacey in accordance with the District's master plan. The Administrator proposes the District extend a new waterline from Reed, to the east edge of 1090 Lacey property. Del Kerr would need to extend from his east edge to the west of the property and throughout the subdivision, looping may be required. The Board agreed this would save the District money in the long run since the line is necessary anyway.

2. **2020 Safety Meeting Designation:** (*Action Item*) The Administrator presented a menu for the possible 2020 Safety Meeting and menu items were discussed.

K. STAFF REPORT:

Administrator Report: Administrator's report was given orally. He provided a review of the upcoming months schedule.

SETTING DATE FOR NEXT MEETING: - November 3, 2020

With no further business, a motion to adjourn was made by Director Alexander and seconded by Director Holton. The meeting adjourned at 6:42 p.m.

Respectfully submitted:

Dawn Chidester
District Clerk

Approved by:

Branden Rose
District Administrator